



## **Create 1095 (B or C) AIR file**



# Table of Contents

**Create 1095 (B or C) AIR file** ..... i



## Create the AIR File

Depending on the form type (1095-B or 1095-C), use the [Human Resources > Reports > HR Reports > Quarterly/Annual Reports > 1095-B Forms](#) or [1095-C Forms](#) report to create the Affordable Care Act Information Returns (AIR) file.

Below is an example of creating an AIR file using the 1095-B Forms report.



The ACA AIR Error Report is displayed along with a File Download Success message and two dialog boxes allowing you to save the XML files.