



1099_verify_1099_report

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Parameter Description	Value
Sort by Alpha (A), EIN/SSN (N)	N
Print Account Nbr (A), Reason (R)	A
Include EIN/SSN on Report? (Y/N)	Y
For Tax Year > 2019, Print 1099-MISC (M), 1099-NEC (N), or blank for ALL	
From Date (MMDDYYYY), or blank for ALL	
To Date (MMDDYYYY), or blank for ALL	
Select Vendor(s), or blank for ALL	

Generate this report again and continue reviewing vendors and transactions for accuracy. If you are generating the report for a tax year greater than 2019, be sure to complete the **For Tax Year > 2019, Print 1099-MISC (M), 1099-NEC (N), or blank for ALL** parameter to indicate which transactions you want to be printed on the report.

If any vendors and/or transactions are missing, you can manually enter any exceptions on the [Finance > Maintenance > 1099 Record Maintenance](#) page, or make the corrections on the [Finance > Maintenance > Vendor Name/Address](#) tab and the [Finance > Tables > 1099 Object Codes](#) page (if extracting transactions again).