



## **Add receiving addresses**



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District Administration > Tables > Receiving Addresses

Create a contact list of receiving addresses for the LEA. There can be multiple receiving sites at one campus and multiple addresses for a single person.

Image

Tables > Receiving Addresses SessionTimer: 237 min and 34 sec

Save

Receiving Addresses

Retrieve Print

Delete	Details	Active	Description	Contact	Organization	Department
		<input checked="" type="checkbox"/>	Receiving	Mike Jones	061 - 061 School	Receiving

+ Add

Active:

Description:

Organization:  (Load)

Address Line 1:

City:  State:

Phone:  Fax:

Contact:

Department:

Street:

Zip Code:  +4

Email: