




## **adjustment\_reason\_code**



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Click  to select the reason for the adjustment.

*A - End/Add Contract/Position Record* - If selected, all **New Position** and **Contract** fields that are required on the ED40 are required. If the **FTE Hours** and **Hourly Pay Rate** fields are blank, the values are reset to 0 and 0.00 when the record is saved unless they are required based on the **Pay Units/Salary Flag**.

D - Delete

E - Edit

N - End Contract/Position Record