



Select AR permissions

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[District Administration](#) > [Maintenance](#) > [User Profiles](#) > [Permissions](#)

Under **Accounts Receivable**, select **Global Access** to allow the user to view all invoices regardless of the originator.

The screenshot shows a web interface for user profile permissions. At the top, there is a green header with a home icon, the breadcrumb 'Maintenance > User Profiles', and a dropdown menu for 'District Administration'. Below the header is a 'Save' button. A navigation bar contains a dropdown menu and buttons for 'Retrieve User', 'Lookup User', 'Add User', 'Delete User', and 'Remove Process'. A secondary navigation bar has tabs for 'ACCOUNTS', 'PERMISSIONS' (which is selected), 'PURCHASING PERMISSIONS', 'PURCHASING ADDRESSES', 'PURCHASING REQUESTORS', and 'PURCHASING RESTRICT CAMPUS/DEPT'. Below this is a 'Print' button. The main content area is titled 'Accounts Receivable' and contains a 'Global Access' checkbox with a checkmark, and three offset selection fields: 'Offset Obj', 'Offset Subj', and 'Offset Org'.