



Mass delete asset items deleted, sold, or entered in error

Table of Contents

Mass delete asset items deleted, sold, or entered in error i

Perform a mass delete of all asset items that have been deleted, sold, or entered in error

[Asset Management > Utilities > Fiscal Year Processing > Mass Delete](#)

Mass delete all records that have status codes associated with the item being deleted, sold, or entered in error. This process will delete those records from the current year file ID; however, the items will still be available in your prior year file ID(s).

Select Delete Capital Asset and Inventory Records

Under Records to Delete, select Inventory Master and all Associated Records.

Under Inventory Types, select Both