



## Mass update last inventory dates



# Table of Contents

**Mass update last inventory dates** ..... i



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[Asset Management > Reports > Asset Management Reports > BAM1400 - Campus Room Inventory Listing](#)

After the annual inventory has been completed and any changes to items recorded, perform a Mass Update to update the **Last Inventory Date** on the Inventory Records tab.

Utilities > Mass Update Asset Management

Inventory Types:

- Capital Assets
- Inventory Assets
- Both

Item Nbrs:

**INVENTORY**

Change Last Inventory Date

Change Status Code

Change Catalog Nbr

Change Campus

Change Department

Change Room Nbr

Change Condition Code

Change Gain Code

Change Insurance Code

Last Inventory Date:

From:

To:

Status:

Catalog Nbr:

Campus:

Department:

Room:

Condition:

Gain:

Insurance: