



# Interface to Finance



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## Interface to Finance

**Log on to the NYR payroll frequency.**

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If necessary, accrual re-calculations can still be performed even if the interface file was already created. If re-calculations are performed for the same date, then the new interface file is displayed on the Create General Journal tab and the previous interface file is no longer displayed on the Interface to Finance tab.

After the transactions are created for the general journal, they are displayed on this tab. This process is the actual interface between Payroll processing and Finance applications for the EOY Payroll Accruals. This tab is only available after the Create General Journal process is successfully completed.

There are two options available when interfacing general journal transactions to Finance:

- **Post to Current Acct Period**
- **Post to Next Acct Period**

Verify the accounting period in Finance to be used when posting the general journal.

The tab contains a display-only grid of the transactions that are pending interface.

Select	Frequency	Calculation Date	Create GJ Date	Fin File ID	JV Nbr	Interface Date	Posted Date	Reversal Interface Date
<input checked="" type="checkbox"/>	F	08-31-2025	04-30-2025	C	EOYACC			

### Interface to Finance:

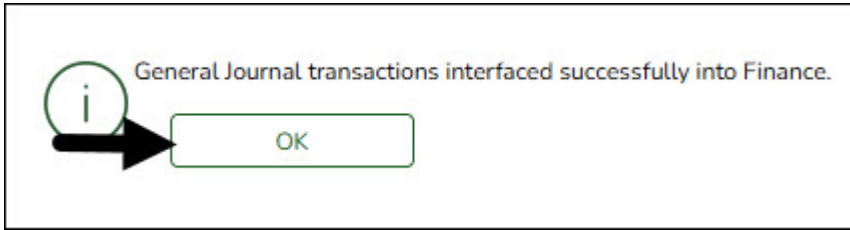
Select a data row to interface to Finance.

Under **Accounting Period**, select whether to post to the current or next account period. In this process, the posting account period should be August (08).



Review the report.

Click **Interface** to interface the general journal transactions to Finance. A message is displayed indicating that the general journal transactions were successfully interfaced to Finance.



Click **OK**.

Run the [Finance > Inquiry > General Ledger Inquiry > General Ledger Account Summary](#) in file ID C for account codes 216X and 221X to verify that all EOY Payroll accrual amounts match your accrual reports.

The Post to Master tab is enabled.

# STOP

**Do not** click the Post to Master tab at this time. Prior to continuing, proceed to the subsequent EOY processes in the following order:

1. [August TRS Reporting](#)
2. [Finance EOY Process](#)
3. [First Payroll of the School Year](#)