



Create a simulation

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Use any of the following tabs to create a budget simulation.

- [Budget > Utilities > Mass Increase/Decrease Account Codes > Requested](#)
- [Budget > Utilities > Mass Increase/Decrease Account Codes > Recommended](#)
- [Budget > Utilities > Mass Increase/Decrease Account Codes > Approved](#)

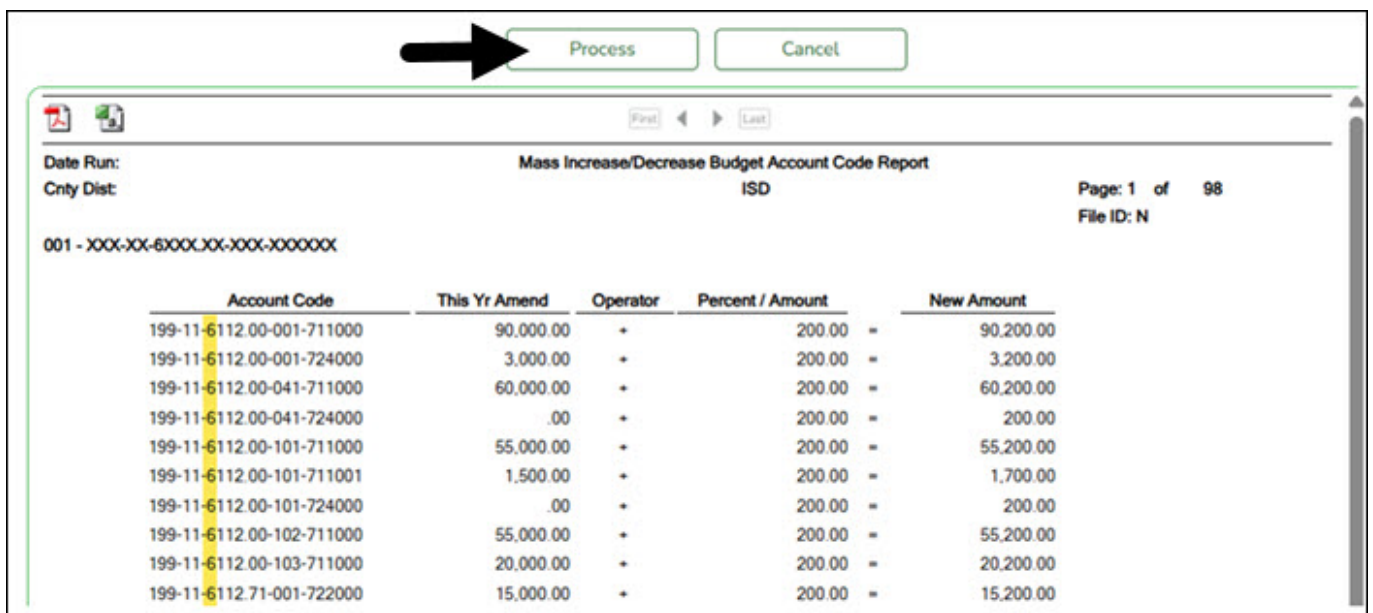
Example: If your user profile only allows access to 62XX accounts and you select, as part of the criteria, to update all 6XXX accounts, only the accounts that meet the 62XX criteria are reflected in the preview report when the simulation is executed. No 61XX, 63XX, 64XX, etc. are included in the calculations.

The screenshot shows the 'Budget' tab interface for creating a simulation. The 'RECOMMENDED' tab is active. The 'Simulation Name' is '6X +200'. The 'Simulation Description' is 'ADD 200 TO ALL 6XXX'. The 'Base Column' is 'This Yr Amend Budget'. A checkbox 'Round to Nearest Dollar Amount' is checked, and the 'Cutoff Date' is '06-13-2026'. A table with columns 'Delete', 'Seq Nbr', 'Account Code', 'Operator', and 'Percent / Amount' contains one row with '001', 'XXX-XX-6XXX,XX-XXX-X-XX-X-XX', 'Add', and '200.000'. A 'Save' button is at the top left, and an 'Execute' button is at the top right.

☐ Click **Save**.

☐ Click **Execute** to execute the process. A Mass Increase/Decrease Budget Account Code Report is displayed. [Review the report](#).

☐ Click **Process** to complete the simulation process.



001 - XXX-XX-6XXX-XX-XXX-XXXXXX

Account Code	This Yr Amend	Operator	Percent / Amount	New Amount
199-11-6112.00-001-711000	90,000.00	+	200.00 =	90,200.00
199-11-6112.00-001-724000	3,000.00	+	200.00 =	3,200.00
199-11-6112.00-041-711000	60,000.00	+	200.00 =	60,200.00
199-11-6112.00-041-724000	.00	+	200.00 =	200.00
199-11-6112.00-101-711000	55,000.00	+	200.00 =	55,200.00
199-11-6112.00-101-711001	1,500.00	+	200.00 =	1,700.00
199-11-6112.00-101-724000	.00	+	200.00 =	200.00
199-11-6112.00-102-711000	55,000.00	+	200.00 =	55,200.00
199-11-6112.00-103-711000	20,000.00	+	200.00 =	20,200.00
199-11-6112.71-001-722000	15,000.00	+	200.00 =	15,200.00

Example: The prior year amended budget can be moved to the new Budget file ID N.

Utilities > Mass Increase/Decrease Account Codes Budget

Save

REQUESTED RECOMMENDED APPROVED

Simulation Name: COPYBUD Retrieve Delete Copy Directory Execute

Simulation Description: COPY AMENDED BUDGET Base Column: This Yr Amend Budget

☒ Round to Nearest Dollar Amount Cutoff Date: 06-13-2026

Delete	Seq Nbr	Account Code	Operator	Percent / Amount
	001	XXX-XX-XXXX-XX-XXX-X-XX-X-XX	No Change	0.000%

Add



Process

Cancel



First ◀ ▶ Last

Date Run:
Cnty Dist:

Mass Increase/Decrease Budget Account Code Report
ISD

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File ID: N

001 - XXX-XX-XXXX-XX-XXX-XXXXXX

Account Code	This Yr Amend	Operator	Percent / Amount	New Amount
199-00-3600.00-000-700000	.00	N	.00 =	.00
199-00-5711.00-000-700000	10,550,000.00	N	.00 =	10,550,000.00
199-00-5712.00-000-700000	50,000.00	N	.00 =	50,000.00
199-00-5719.00-000-700000	50,000.00	N	.00 =	50,000.00
199-00-5723.00-000-700000	.00	N	.00 =	.00
199-00-5739.00-000-700000	20,000.00	N	.00 =	20,000.00
199-00-5742.00-000-700000	50,000.00	N	.00 =	50,000.00
199-00-5743.00-000-700000	.00	N	.00 =	.00