



# Perform next year Budget data maintenance



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Use the Budget Data maintenance pages to update amounts and descriptions or add/delete accounts.

- [Budget > Maintenance > Budget Data > Requested](#)
- [Budget > Maintenance > Budget Data > Recommended](#)
- [Budget > Maintenance > Budget Data > Approved](#)

Use the Budget Data - Quick Entry maintenance pages to only update amounts. These pages are ideal for principals and directors.

- [Budget > Maintenance > Budget Data - Quick Entry > Requested](#)
- [Budget > Maintenance > Budget Data - Quick Entry > Recommended](#)
- [Budget > Maintenance > Budget Data - Quick Entry > Approved](#)

☐ Click to view any previously entered notes and other details for the associated account code. The Budget Data Details pop-up window is displayed.

