



Copy the current year budget

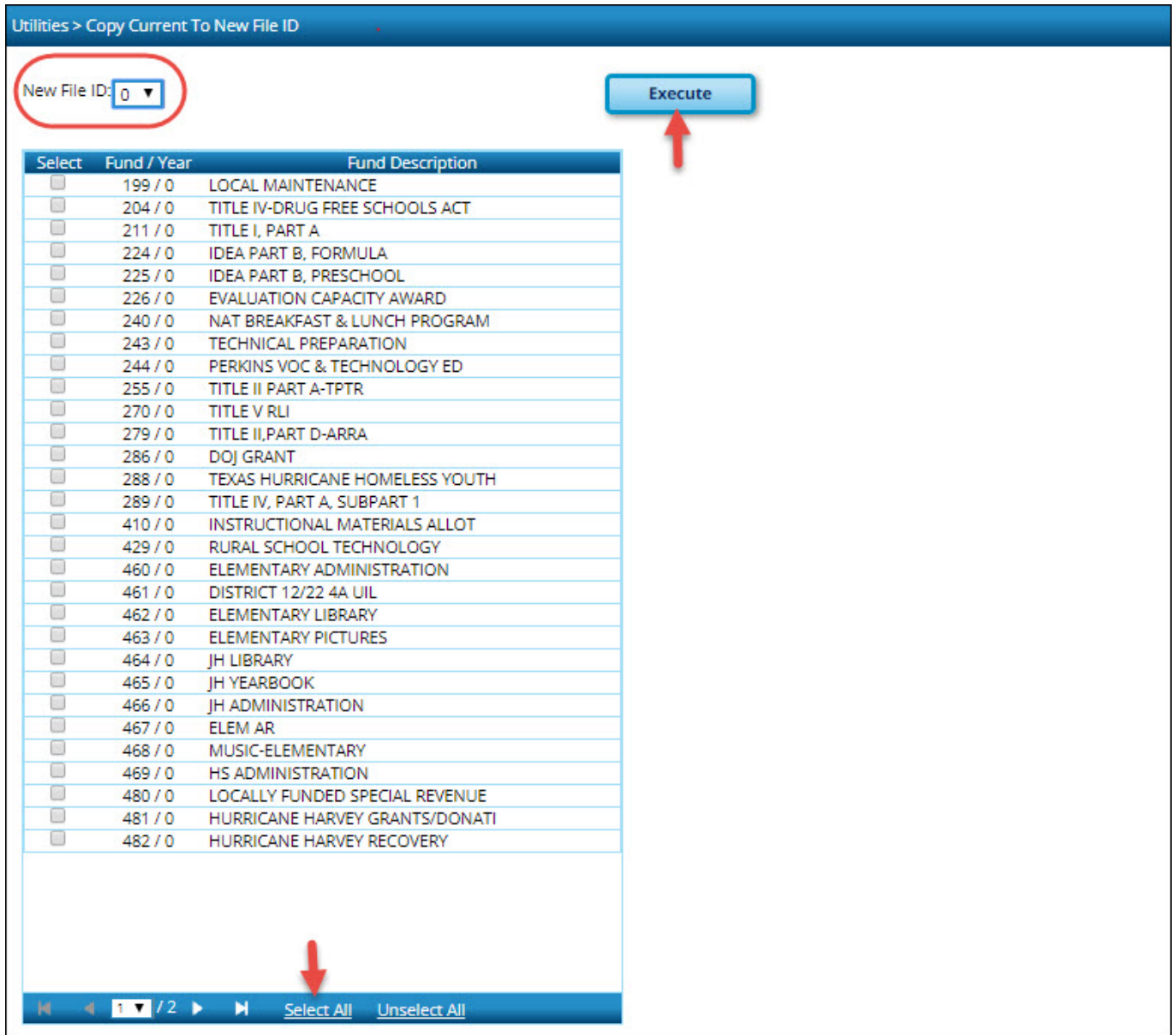
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Copy the current year budget i

Budget > Utilities > Copy Current to New File ID

Copy the current year data to another file ID (2018-2019 to file ID 9) for historical purposes.

Image



Field	Description
New File ID	Click  to select the one-character file ID. This field represents the file ID to which you can move or copy funds.
Select All	Click to select all Select check boxes for all funds.

Click **Execute** to copy the selected funds to the new file ID. A message is displayed indicating that you are about to copy data from the current file ID to a new file ID and prompts you want to continue.

If you click **Yes**, a message is displayed indicating that the process was successfully completed. Click **OK**.

Log on to Budget file ID 9 and perform an inquiry to verify that all fund data was copied.

Image

The screenshot shows a web-based interface for budget inquiry. At the top, there are navigation tabs: Tables, Maintenance, Inquiry, Utilities, and Reports. The main header includes the title 'Budget' and a 'File ID: 0' indicator with a red arrow pointing to it. Below the header, there are search filters for Account Code, Fund, Func, Obj, Subj, Org, and Prog, along with 'Retrieve' and 'Reset' buttons. The main content area displays a table titled 'Account Code Inquiry - Totals' with columns for various fiscal years and budget types. The table lists data for four funds: 199/0 (GENERAL OPERATING FUND), 211/0 (TITLE I IMPROVE BASIC PROGRAMS), 225/0 (IDEA PART B, PRESCHOOL), and 240/0 (NATL SCHOOL BKFST & LUNCH PGM). Each fund entry includes sub-totals and detailed line items such as Fund Balance, Estimated Revenues, Other Resources, Appropriations, and Other Uses.

Fund Description	Account Code Inquiry - Totals							
	2017 - 2018 Last Yr Closing Amt	2018 - 2019 This Yr Original Budget	2018 - 2019 This Yr Amend Budget	2018 - 2019 This Yr Actual Amt	2019 - 2020 Next Yr Requested	2019 - 2020 Next Yr Recommend	2019 - 2020 Next Yr Approved	
Fund: 199/0 GENERAL OPERATING FUND								
Totals for 199 / 0								
Fund Balance	.00	.00	.00	.00	.00	.00	.00	.00
Estimated Revenues	10,272,974.75	10,166,990.00	10,954,235.00	11,100,758.00	10,400,148.00	12,332,321.00	12,389,393.00	
Other Resources	.00	.00	.00	.00	.00	.00	.00	
Appropriations	9,903,568.10	10,078,763.00	10,686,928.00	9,920,452.20	2,921,358.00	12,067,567.00	12,335,639.00	
Other Uses	568.45	50,860.00	62,860.00	.00	54,660.00	63,754.00	63,754.00	
Fund: 211/0 TITLE I IMPROVE BASIC PROGRAMS								
Totals for 211 / 0								
Fund Balance	.00	.00	.00	.00	.00	.00	.00	
Estimated Revenues	79,172.00	72,702.00	99,304.00	99,304.00	72,702.00	103,191.00	102,827.00	
Other Resources	.00	.00	.00	.00	.00	.00	.00	
Appropriations	99,304.00	72,702.00	99,304.00	99,304.00	7,350.00	108,227.00	102,827.00	
Other Uses	.00	.00	.00	.00	.00	.00	.00	
Fund: 225/0 IDEA PART B, PRESCHOOL								
Totals for 225 / 0								
Fund Balance	.00	.00	.00	.00	.00	.00	.00	
Estimated Revenues	1,854.00	.00	.00	.00	.00	.00	.00	
Other Resources	.00	.00	.00	.00	.00	.00	.00	
Appropriations	1,854.00	.00	.00	.00	.00	.00	.00	
Other Uses	.00	.00	.00	.00	.00	.00	.00	
Fund: 240/0 NATL SCHOOL BKFST & LUNCH PGM								
Totals for 240 / 0								
Fund Balance	.00	.00	.00	.00	.00	.00	.00	

After verifying the fund data, log on to file ID N before continuing with the Budget process.