



## Copy the current year budget



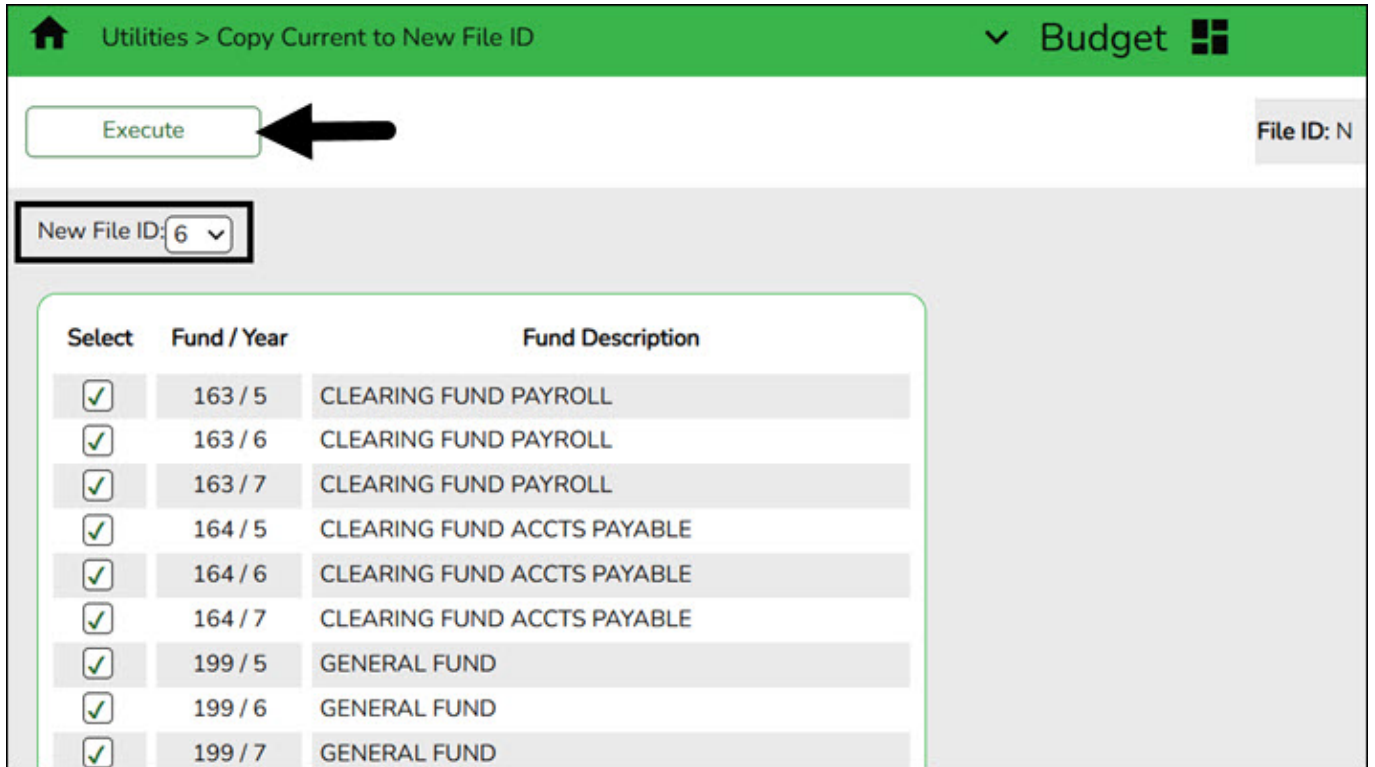
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Budget > Utilities > Copy Current to New File ID

Copy the current year data to another file ID (2020-2021 to file ID 1) for historical purposes.



<b>New File ID</b>	Click <input type="checkbox"/> to select the one-character file ID. This field represents the file ID to which you can move or copy funds.
<b>Select All</b>	Click to select the check boxes for all funds.

- Click **Execute** to copy the selected funds to the new file ID. A message is displayed indicating that you are about to copy data from the current file ID to a new file ID and prompts you to continue.
- Click **Yes**. A message is displayed indicating that the process was successfully completed. Click **OK**.
- Log on to Budget file ID 1 and perform an inquiry to verify that all fund data was copied.

Inquiry > Budget Account Codes Inquiry Budget

File ID: 1

Retrieve Reset

Summary  Totals  Exclude Objects 6100

Account Code:

Fund Func Obj Subj Org Prog

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File ID: 1

Fund Description	2018 - 2019	2019 - 2020	2019 - 2020	2019 - 2020	2020 - 2021	2020 - 2021	2020 - 2021
	Last Yr Closing Amt	This Yr Original Budget	This Yr Amended Budget	This Yr Actual Amt	Next Yr Requested	Next Yr Recommendation	Next Yr Approved
<b>Fund 1991 GENERAL FUND</b>							
Totals for 199 / 1							
Fund Balance	.00	.00	.00	.00	.00	.00	.00
Estimated Revenues	12,459,945.59	11,121,033.00	11,121,033.00	12,480,291.14	370,100.00	372,322.00	370,100.00
Other Resources	25,914.56	.00	.00	25,914.56	.00	.00	.00
Appropriations	16,024,344.85	13,737,776.00	17,962,363.00	16,545,850.96	2,802,323.00	2,802,323.00	2,802,323.00
Other Uses	413,102.05	.00	396,000.00	413,102.05	.00	.00	.00
<b>Fund 2061 TEKSHEP</b>							
Totals for 206 / 1							
Fund Balance	.00	.00	.00	.00	.00	.00	.00
Estimated Revenues	13,800.10	.00	.00	.00	2.00	2.00	2.00
Other Resources	.00	.00	.00	.00	.00	.00	.00
Appropriations	13,800.10	15,775.00	15,775.00	13,271.44	.00	.00	.00
Other Uses	.00	.00	.00	.00	.00	.00	.00
<b>Fund 2091 PRIORITY/MONIESELEM SCHOOL</b>							
Totals for 209 / 1							
Fund Balance	.00	.00	.00	.00	.00	.00	.00
Estimated Revenues	.00	72,176.00	72,176.00	25,530.52	.00	.00	.00
Other Resources	.00	.00	.00	.00	.00	.00	.00
Appropriations	.00	72,176.00	66,176.00	37,112.22	.00	.00	.00
Other Uses	.00	.00	.00	.00	.00	.00	.00
<b>Fund 2101 FOCUS/MONIESMIDDLE SCHOOL</b>							
Totals for 210 / 1							
Fund Balance	.00	.00	.00	.00	.00	.00	.00
Estimated Revenues	.00	19,247.00	19,247.00	7,585.70	.00	.00	.00
Other Resources	.00	.00	.00	.00	.00	.00	.00
Appropriations	.00	19,247.00	19,247.00	14,423.32	.00	.00	.00
Other Uses	.00	.00	.00	.00	.00	.00	.00

**After verifying the fund data, log on to file ID N before continuing with the Budget process.**