



ASCENDER GUIDES

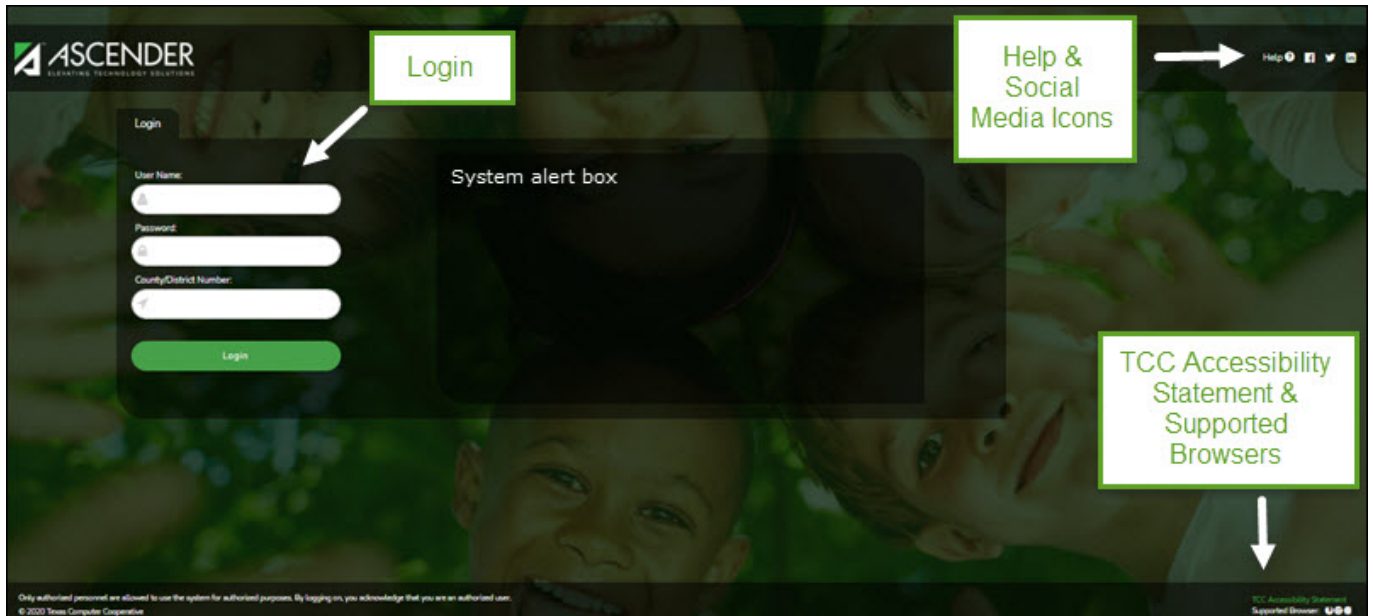


Login

Table of Contents

Login i

Login



Field	Description
User Name	Type your user ID or name provided by your local education agency (LEA).
Password	Type your user password. The password must be 8-46 characters with at least three of the following: uppercase, lowercase, number, and special character. The text is displayed as black dots for privacy. Other password requirements such as the number of invalid password attempts, lockout period, and the number of password expiration days are set by your district administrator. The text is displayed as black dots for privacy.
County/District Number	Type your six-digit county-district number.
Browser Requirements	The currently supported browsers are listed.
Social Media Icons	Click to access various social media sites for ASCENDER.

Click **Login** or press ENTER to complete the login process. The ASCENDER Home page is displayed.

# Pending	ID/Freq	Approval Type
0	C	Finance > Approve Budget Amendment
0	7	Finance > Approve Budget Amendment
0	C/4	Payroll > Approve CIP Transaction
0	C/5	Payroll > Approve CIP Transaction
0	C/6	Payroll > Approve CIP Transaction
0		Payroll > Self-Service Payroll Approval
0		Personnel > Self-Service Demographic Approval
0	C/4	Position Management > PMIS Payroll Rejections
0	C/5	Position Management > PMIS Payroll Rejections
0	C/6	Position Management > PMIS Payroll Rejections
0		Purchasing > Approve Bundle Requisitions
0		Purchasing > Approve Requisitions
0		Purchasing > Next Year Approve Requisitions
0	1	Warehouse > Approve Inventory Restock Requisitions
0	1	Warehouse > Approve Warehouse Requisitions