



ASCENDER GUIDES



**Login**



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# Login



Field	Description
<b>User Name</b>	Type your user ID or name provided by your local education agency (LEA).
<b>Password</b>	Type your password. The text is displayed as black dots for privacy.  Requirements: <ul style="list-style-type: none"> <li>• 8-46 alphanumeric characters</li> <li>• Three of the following: uppercase, lowercase, numeric, and special characters</li> <li>• Case-sensitive</li> </ul> Other password requirements such as the number of invalid password attempts, lockout period, and the number of password expiration days are set by your district administrator. The text is displayed as black dots for privacy.
<b>County/District Number</b>	Type your six-digit county-district number.
<b>Browser Requirements</b>	The currently supported browsers are listed.
<b>Social Media Icons</b>	Click to access various social media sites for ASCENDER.

Click **Login** or press ENTER to complete the login process. The ASCENDER Home page is displayed.

# Pending	ID/Freq	Approval Type
0	C	<a href="#">Finance &gt; Approve Budget Amendment</a>
0	7	<a href="#">Finance &gt; Approve Budget Amendment</a>
0	C/4	<a href="#">Payroll &gt; Approve CIP Transaction</a>
0	C/5	<a href="#">Payroll &gt; Approve CIP Transaction</a>
0	C/6	<a href="#">Payroll &gt; Approve CIP Transaction</a>
0		<a href="#">Payroll &gt; Self-Service Payroll Approval</a>
0		<a href="#">Personnel &gt; Self-Service Demographic Approval</a>
0	C/4	<a href="#">Position Management &gt; PMIS Payroll Rejections</a>
0	C/5	<a href="#">Position Management &gt; PMIS Payroll Rejections</a>
0	C/6	<a href="#">Position Management &gt; PMIS Payroll Rejections</a>
0		<a href="#">Purchasing &gt; Approve Bundle Requisitions</a>
0		<a href="#">Purchasing &gt; Approve Requisitions</a>
0		<a href="#">Purchasing &gt; Next Year Approve Requisitions</a>
0	1	<a href="#">Warehouse &gt; Approve Inventory Restock Requisitions</a>
0	1	<a href="#">Warehouse &gt; Approve Warehouse Requisitions</a>