



# Pagination



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## Pagination

Depending on the page, approximately 30 rows of data is displayed, or can be viewed with the use of the scroll bar. If the data exceeds the number of rows that can be displayed on the page, the page numbers are displayed on the bottom-left side of the page.

| Delete | Fund/<br>FscL year | Fund Type             |
|--------|--------------------|-----------------------|
|        | 180 / 8            | G - General operating |
|        | 180 / 9            | G - General operating |
|        | 197 / 8            | G - General operating |
|        | 199 / 7            | G - General operating |
|        | 199 / 8            | G - General operating |
|        | 199 / 9            | G - General operating |
|        | 206 / 8            | S - Special revenue   |
|        | 206 / 9            | S - Special revenue   |
|        | 209 / 8            | S - Special revenue   |
|        | 209 / 9            | S - Special revenue   |
|        | 210 / 8            | S - Special revenue   |
|        | 211 / 7            | S - Special revenue   |
|        | 211 / 8            | S - Special revenue   |
|        | 211 / 9            | S - Special revenue   |
|        | 212 / 8            | S - Special revenue   |
|        | 224 / 8            | S - Special revenue   |
|        | 224 / 9            | S - Special revenue   |
|        | 225 / 8            | S - Special revenue   |
|        | 240 / 8            | S - Special revenue   |
|        | 240 / 9            | S - Special revenue   |
|        | /                  |                       |

First ◀ 1 : 180 / 8 - 240 / 9 / 3 ▶ Last

- 1 : 180 / 8 - 240 / 9
- 2 : 242 / 8 - 699 / 9
- 3 : 863 / 8 - 902 / 8

You can view and select which pages to display from the drop down. Or, you can click the arrow icons on either side of the page numbers to move between pages.

The pagination feature on some pages includes the range of data per page. In this example, the **Checks** section is sorted by the **Check Nbr** so the check number range on the page is listed for page 1 and so on.

Maintenance > Bank Transactions SessionTimer: 52

Create Transactions | Transaction Maintenance

Group Code: 4777 - Payroll fund Save Reset

▶ Cash Receipts

▼ Checks

| Delete | Freq | MICR | ▲ Check Nbr | Amount    | Date       | Payee Nbr | Payee Na |
|--------|------|------|-------------|-----------|------------|-----------|----------|
|        |      |      | 000222      | 30,912.75 | 12-15-2017 | 07002     | MARIAN   |
|        | 5    |      | 099822      | 131.19    | 01-09-2015 | 006208    | STOOPS   |
|        | 5    |      | 099823      | 55.41     | 01-09-2015 | 004664    | OLSON,   |
|        | 5    |      | 099826      | 838.77    | 01-09-2015 | 002137    | FUNDING  |
|        | 5    |      | 099827      | 228.05    | 01-09-2015 | 006098    | SOLIS, S |
|        | 5    |      | 099828      | 704.02    | 01-09-2015 | 005483    | RODRIG   |
|        | 5    |      | 099829      | 649.32    | 01-09-2015 | 005712    | SALDAN   |
|        | 5    |      | 099830      | 48.75     | 01-09-2015 | 005407    | ROBINS   |
|        | 5    |      | 099831      | 33.75     | 01-09-2015 | 005839    | SANDOV   |
|        | 5    |      | 099832      | 65.63     | 01-09-2015 | 005928    | SERENIL  |
|        | 5    |      | 099833      | 58.13     | 01-09-2015 | 005929    | SERNA,   |
|        | 5    |      | 099834      | 92.17     | 01-09-2015 | 005450    | RODRIG   |
|        | 5    |      | 099835      | 1,085.59  | 01-09-2015 | 002247    | GARCIA,  |
|        | 5    |      | 099836      | 644.59    | 01-09-2015 | 006157    | SPEARS   |
|        | 5    |      | 099837      | 32.32     | 01-09-2015 | 000915    | CANTU,   |

1: 000222 - 099837 / 432

Journal View

- 1: 000222 - 099837
- 2: 099838 - 099852
- 3: 099853 - 099867
- 4: 099868 - 099882
- 5: 099883 - 099897
- 6: 099898 - 099912
- 7: 099913 - 099927
- 8: 099928 - 099942
- 9: 099943 - 099957
- 10: 099958 - 099972
- 11: 099973 - 099987
- 12: 099988 - 099999
- 13: 099999 - 099999
- 14: 099999 - 099999
- 15: 099999 - 099999
- 16: 099999 - 099999
- 17: 099999 - 099999
- 18: 099999 - 099999
- 19: 099999 - 099999
- 20: 099999 - 099999

If the **Amount** column was sorted, the range of amounts would be listed in the pagination.

For inquiries and reports that have multiple pages, you can navigate between pages by using the arrows at the top of the report. Review the report using the following arrow buttons:

**Review the report using the following buttons:**

- Click to go to the first page of the report.
- Click to go back one page.
- Click to go forward one page.
- Click to go to the last page of the report.

**The report can be viewed and saved in various file formats.**

- Click to save and print the report in PDF format.
- Click to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.
- Click **X** to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

