



## Pagination



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## Pagination

Depending on the page, approximately 30 rows of data is displayed, or can be viewed with the use of the scroll bar. If the data exceeds the number of rows that can be displayed on the page, the page numbers are displayed on the bottom-left side of the page.

Delete	Fund / FscL year	Fund Type
	180 / 8	G - General operating ▼
	180 / 9	G - General operating ▼
	197 / 8	G - General operating ▼
	199 / 7	G - General operating ▼
	199 / 8	G - General operating ▼
	199 / 9	G - General operating ▼
	206 / 8	S - Special revenue ▼
	206 / 9	S - Special revenue ▼
	209 / 8	S - Special revenue ▼
	209 / 9	S - Special revenue ▼
	210 / 8	S - Special revenue ▼
	211 / 7	S - Special revenue ▼
	211 / 8	S - Special revenue ▼
	211 / 9	S - Special revenue ▼
	212 / 8	S - Special revenue ▼
	224 / 8	S - Special revenue ▼
	224 / 9	S - Special revenue ▼
	225 / 8	S - Special revenue ▼
	240 / 8	S - Special revenue ▼
	240 / 9	S - Special revenue ▼
	/	▼
First	<div> 1 : 180 / 8 - 240 / 9 ▼ / 3 </div> <div> 1 : 180 / 8 - 240 / 9  2 : 242 / 8 - 699 / 9  3 : 863 / 8 - 902 / 8 </div>	Last

You can view and select which pages to display from the drop down. Or, you can click the arrow icons on either side of the page numbers to move between pages.

The pagination feature on some pages includes the range of data per page. In this example, the **Checks** section is sorted by the **Check Nbr** so the check number range on the page is listed for page 1 and so on.

Maintenance > Bank Transactions SessionTimer: 52

Create Transactions Transaction Maintenance

Group Code: 4777 - Payroll fund Save Reset

► Cash Receipts

▼ Checks

Delete	Freq	MICR	▲ Check Nbr	Amount	Date	Payee Nbr	Payee Na
			000222	30,912.75	12-15-2017	07002	MARIAN
	5		099622	131.19	01-09-2015	006206	STOOPS
	5		099623	55.41	01-09-2015	004664	OLSON,
	5		099626	838.77	01-09-2015	002137	FUNDING
	5		099627	228.05	01-09-2015	006098	SOLIS, S
	5		099628	704.02	01-09-2015	005483	RODRIG
	5		099629	649.32	01-09-2015	005712	SALDAN
	5		099630	49.75	01-09-2015	005407	ROBINS
	5		099631	33.75	01-09-2015	005839	SANDOV
	5		099632	65.63	01-09-2015	005928	SERENIL
	5		099633	58.13	01-09-2015	005929	SERNA,
	5		099634	92.17	01-09-2015	005450	RODRIG
	5		099635	1,085.59	01-09-2015	002247	GARCIA,
	5		099636	644.59	01-09-2015	006157	SPEARS
	5		099637	32.32	01-09-2015	000915	CANTU,

Journal View

1: 000222 - 099637 / 432

2: 099638 - 099652  
3: 099653 - 099667  
4: 099668 - 099682  
5: 099683 - 099697  
6: 099698 - 099712  
7: 099713 - 099727  
8: 099728 - 099742  
9: 099743 - 099757  
10: 099758 - 099772  
11: 099773 - 099787  
12: 099788 - 099802  
13: 099803 - 099817  
14: 099818 - 099832  
15: 099833 - 099847  
16: 099848 - 099862  
17: 099863 - 099877  
18: 099878 - 099892  
19: 099893 - 099907  
20: 099908 - 099922

If the **Amount** column was sorted, the range of amounts would be listed in the pagination.

For inquiries and reports that have multiple pages, you can navigate between pages by using the arrows at the top of the report. Review the report using the following arrow buttons:

### Review the report using the following buttons:

Click to go to the first page of the report.

Click to go back one page.

Click to go forward one page.

Click to go to the last page of the report.

### The report can be viewed and saved in various file formats.

Click to save and print the report in PDF format.

Click to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.

Click **X** to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

