



calculatetravelocationdistances



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Indicate the distance (in miles) between predetermined travel locations.

Click **+Add** to add row.

| | |
|--------------------|---|
| Origination | Click  to open the Location lookup and select a starting location. |
| Destination | Click  to open the Location lookup and select an ending location. |
| Distance | Type the number of miles from the Origination (starting) location to the Destination (ending) location. |

Click **Save**.