



# cash\_receipt\_acct\_code



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In the Account Code field, select an account code, or with the cursor in the field, press F2. The Description and Contra Account Code fields are populated by the system. The system automatically is set to a contra account with the same fund number and fiscal year as the account number. (The fund and fiscal year must be the same as the account number.) The Contra Account Code is a user-defined object/subobject code that is in the Finance Automatic Posting Defaults section of the Clearing Fund Maintenance tab on the District Finance Options page. If you manually type a contra account code, the function code must be 00, and the object code must be 11XX, 181X, or 191X. To view a list of account code components, place the cursor in one of the account code component fields, and press F2. ● The Account Codes lookup is displayed. Enter the necessary search criteria, and click Search. ● Select an account code component from the list. Otherwise, click Cancel to return to the Cash Receipt page.