



cash_receipts_reconciliation

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This section is expanded by default. Click **Cash Receipts** to collapse the section.

Select the **Recon** check box for each cash receipt transaction to be reconciled.

The following cash receipt information is displayed and can be modified:

- **Receipt Nbr**
- **Amount**
- **Date**
- **Description**

By default, the results are sorted in ascending order by cash receipt number. You can click a column heading to sort the data in ascending or descending order.

- ▲ - indicates that the column is sorted in ascending order
- ▼ - indicates that the column is sorted in descending order