



## category\_information




# Table of Contents

**category\_information** ..... i



The fields in this section are display only with the exception of the **Category Code**, but can be edited on the Tables > Vendor Categories page.

<b>Category Code</b>	<p>Type the category code, if known. As you type the data, a drop-down list of corresponding data is displayed. Select a category code. The category code must exist on the Tables &gt; Vendor Categories page.</p> <p>If the category code is not known, click . The Category Codes lookup is displayed.</p> <p>Select a category code from the list. Otherwise, click <b>Cancel</b>.</p>
<b>Category Description</b>	The description of the selected category code is displayed.
<b>Bid Category</b>	Selected if the category code is identified as an active bid category.
<b>Begin Date</b>	The beginning effective date for the bid is displayed.
<b>End Date</b>	The ending effective date for the bid is displayed.