

checks_reconciliation

Table of Contents

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Click to expand the section and view the checks associated with the selected group code. Click **Checks** to collapse the section.

Select the **Recon** check box for each check transaction to be reconciled.

The following check information is displayed and can be modified:

- Freq
- Micr
- Check Nbr
- Amount
- Date
- Payee Nbr
- Payee Name

By default, the results are sorted in ascending order by check number. You can click a column heading to sort the data in ascending or descending order.

- 📥 indicates that the column is sorted in ascending order
- ullet indicates that the column is sorted in descending order