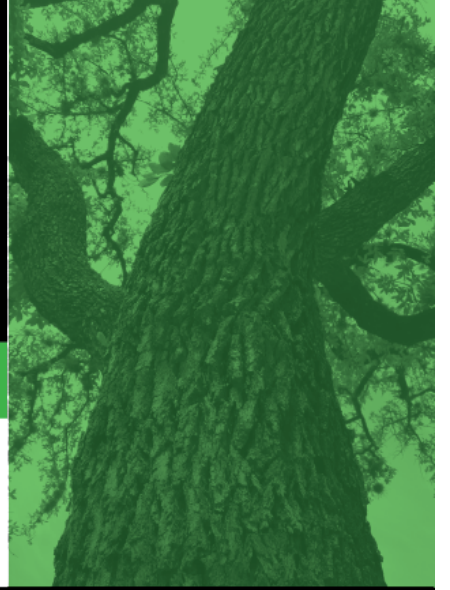




ASCENDER GUIDES



**statemindays**



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Click ▼ to select the number of days in the contract for the employee.

*000 TRS - Non contract*

*187 Valid basic days in contract*

*202 Valid basic days in contract*

*207 Valid basic days in contract*

*220 Valid basic days in contract*

*226 Valid basic days in contract*

**Notes:**

- Pay type 2 employees should be set to *000 TRS - Non contract*.
- Teachers are always set to *187 - Valid basic days in contract*, regardless of the actual days in the contract.
- Pay type 1 employees, who are not classroom teachers, may be coded to additional basic days in contract.