



**createedfiles**

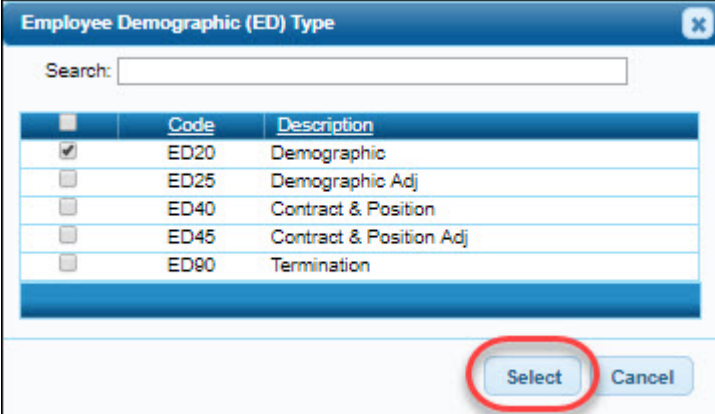


# Table of Contents

**createdfiles** ..... i



Click  to display the Employee Demographic (ED) pop-up window.



The image shows a pop-up window titled "Employee Demographic (ED) Type". It features a search field at the top. Below the search field is a table with columns for checkboxes, Code, and Description. The table contains five rows: ED20 (Demographic), ED25 (Demographic Adj), ED40 (Contract & Position), ED45 (Contract & Position Adj), and ED90 (Termination). The checkbox for ED20 is checked. At the bottom of the window, there are two buttons: "Select" and "Cancel". The "Select" button is circled in red.

<input type="checkbox"/>	Code	Description
<input checked="" type="checkbox"/>	ED20	Demographic
<input type="checkbox"/>	ED25	Demographic Adj
<input type="checkbox"/>	ED40	Contract & Position
<input type="checkbox"/>	ED45	Contract & Position Adj
<input type="checkbox"/>	ED90	Termination

In the **Search** field, type the record type to narrow the selection. Select the ED record type(s) to be included.

**ED20 Demographic**

**ED25 Demographic Adj**

**ED40 Contract & Position**

**ED45 Contract & Position Adj**

**ED90 Termination**

Click **Select** to close the pop-up window and populate the field with the selection(s).

Click **Cancel** to return to the Create Files Tab.

Leave the field blank to include all ED record types.