



Run the payroll accrual variance extract

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[Payroll > Utilities > Payroll Accrual Variance Extract > Extract](#)



Review the [Accrual Overview](#) document for more information about the Payroll Accrual Variance Extract process steps.

It is recommended to balance accruals monthly to help identify and correct any errors. Use the [Payroll > Utilities > Payroll Accrual Variance Extract > Extract](#) to assist you in this process.

- Use the Extract tab to run the extract and extract payroll accrual variances.
- Use the Reports tab to review and verify any extracted payroll variances.
- Use the Post To Master/Interface To Finance tab to post valid variances and interface to Finance if needed.