



Update payroll clearing fund/year

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Log on to the current year.

Human Resources > Tables > District HR Options

Update the district Human Resources options.

Image

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|------------------------------------|---|
| Payroll Clearing Fund/Year | This field is automatically populated with the the payroll clearing fund/year selected on the Finance > Tables > District Finance Options > Clearing Fund Maintenance. If not, click ▼ to select the fund/fiscal year (e.g., 163/9) for the current year to be used as the clearing fund/fiscal year when interfacing to Finance. |
| School Year for PEIMS Codes | Type the school year for the PEIMS edit tables in the YYYY format. Note: If the School Year for PEIMS Codes field does not contain a valid value or if left blank, values are not displayed in the PEIMS drop-down fields (e.g., Sex , Ethnicity , etc.) on the Personnel > Maintenance > Staff Demo > Demographic Information page. |