Update payroll clearing fund/year

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Log on to the current year.

Payroll > Tables > District HR Options

Update the **Payroll Clearing Fund/Year** field.

Payroll Clearing Fund/Year	This field is automatically populated with the payroll clearing fund/year selected on the Finance > Tables > District Finance Options > Clearing Fund Maintenance tab. If not, click ⌄ to select the fund/fiscal year for the current year to be used as the clearing fund/fiscal year when interfacing to Finance.