



## Calculate a sample payroll



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[Payroll > Payroll Processing > Run Payroll](#)

Calculate a sample payroll to identify any errors that need to be corrected prior to processing the first payroll. Review for employees with July contracts.

Payroll Processing > Run Payroll Payroll

Frequency: 6 Pay Date: 2024 School Year: 2025 Begin Date: -2024 End Date: -2024  
TRS Month: 09 TWC Qtr: 3 Print Alt Addr: N Adj Cycle: 000

Beginning Check Nbr: 048702 Wage / Earning Statement: A - All  
Payment Method: Electronic Fund Transfer Wage / Earning Statement Line 1:  
Beginning Reference Nbr: 144897 Wage / Earning Statement Line 2:  
Print Voided Checks: Wage / Earning Statement Line 3:  
Print Bank Checks: Wage / Earning Print Bank Acct Nbr:  
Sort Checks by Alpha or Campus: Campus Deduction Register Print Emp SSN:

### Increment Leave

Lv Type	Description	Increment	Incr Amt
01	INVALID	<input type="checkbox"/>	0.000
02	LOCAL PR 91	<input type="checkbox"/>	0.000
03	LOCAL PR 95	<input type="checkbox"/>	0.000
04	JURY DUTY	<input type="checkbox"/>	0.000
05	SCH BUS/WORK	<input type="checkbox"/>	0.000
06	INVALID	<input type="checkbox"/>	0.000
07	STATE PR 95	<input type="checkbox"/>	0.000
08	STATE PERSON	<input type="checkbox"/>	0.000
09	LOCAL/CURREN	<input type="checkbox"/>	0.000
10	DONATIONS	<input type="checkbox"/>	0.000
11	COMP TIME hrs only	<input type="checkbox"/>	0.000
12	ADMINISTRATION APPROV	<input type="checkbox"/>	0.000
13	DONATED DAY	<input type="checkbox"/>	0.000

### Deductions

Deduct Cd	Abbrev	Description	Deduct	W2 Health Care
001	WH	ADDITIONAL WITHHOLDING TAX	<input checked="" type="checkbox"/>	<input type="checkbox"/>
002	M1	WAGE GARNISHMENTS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
003	M1	KAUFMAN CO DISTRICT ATTORNEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>
004	CU	CREDIT UNION OF TEXAS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
005	UD	TX FEDERATION OF TEACHERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
006	TC	AETNA LONG TERM CARE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
007	UD	ATPE DUES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
008	M2	ALTERNATIVE CERTIFICATION	<input checked="" type="checkbox"/>	<input type="checkbox"/>
009	AN	AVIVA LIFE INSURANCE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
010	LI	MUTUAL OF OMAHA LIFE INSURANCE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
011	LI	AMERICAN FIDELITY LIFE INSURANCE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
012	AN	LSW LIFE INSURANCE CO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
013	UD	TSTA DUES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
014	LI	TEXAS LIFE INSURANCE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
015	M3	TRS SERVICE PURCHASE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
016	M1	HUNT CO DISTRICT COURT	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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