



Generate the School YTD Accrual Payroll Account Distribution Report

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Complete this step only for employees with July contracts who receive their first paycheck in July. This process will be repeated in August for employees with August contracts (i.e., those who receive their first paycheck in August).

This step generally applies only to 11-and 13-month employees, as it is not recommended to accrue 12-month employees.

[Payroll > Reports > Year To Date Reports > HRS3550 - School YTD Accrual Payroll Account Distr](#)

Complete the applicable report parameters and generate the report. Print and/or save this report and review it for accuracy.

Parameter Description	Value
School Year (YYYY)	2026
Summary (S) or Detail (D) information for employees, or Fund Recap (R) only	R
Print Acct Codes with zero accrual amounts? (Y/N)	Y
Include report of variances between School YTD and Distribution History? (Y/N)	Y
Print Acct Codes not in General Ledger? (Y/N)	Y
Pay Status Active (A), Inactive (I), or blank for ALL	
Pay Type 1-4, Exclude Subs (E), or blank for ALL	
Select Pay Campus(es), or blank for ALL	
Select Primary Campus(es), or blank for ALL	
Select Employee(s), or blank for ALL	

Verify the accrual amounts balance with the amounts on the HRS3050 - School Year to Date Report.

Business

Date Run:		School YTD Accrual Payroll Account Distribution Journal for 2026Recap							Program: HRS3550	
Cnty Dist:		ISD							Page: 1 of 1	
									Frequency: 6	
Fund / FY		Gross Pay Ret Pen Surch	Accrued Pay Emplr Care	FICA/Med Care Surch	Unemploy Tax Emplr Misc	Employer Contrib	Federal Deposit	Federal Care	TEA Hith Ins Contrib	Emplr 457
198-6	Total	.00	21,541.82	301.37	.00	.00	.00	.00	.00	.00
/ / /		.00	131.47	.00	.00					
199-5	Total	912,329.38	.00	.00	.00	.00	.00	.00	.00	.00
/ / /		.00	.00	.00	.00					
199-6	Total	.00	1,698,134.61	23,936.73	.00	.00	.00	.00	.00	.00
/ / /		.00	12,695.60	.00	.00					
199	Total	912,329.38	1,698,134.61	23,936.73	.00	.00	.00	.00	.00	.00
/ / /		.00	12,695.60	.00	.00					
211-6	Total	.00	2,597.05	28.94	.00	.00	214.26	32.46	.00	.00
/ / /		.00	19.48	.00	.00					
224-6	Total	.00	14,048.25	197.02	.00	.00	1,158.99	175.60	.00	.00
/ / /		.00	105.37	.00	.00					
255-6	Total	.00	921.53	10.27	.00	.00	76.03	11.52	.00	.00
/ / /		.00	6.91	.00	.00					
281-6	Total	.00	13,949.19	200.52	.00	.00	794.78	120.43	.00	.00
/ / /		.00	72.25	.00	.00					
282-6	Total	.00	9,909.92	135.37	.00	.00	817.57	123.87	.00	.00
/ / /		.00	74.33	.00	.00					
283-6	Total	.00	61,195.17	855.41	.00	.00	5,048.61	764.96	.00	.00
/ / /		.00	458.98	.00	.00					
288-6	Total	.00	670.23	7.47	.00	.00	55.29	8.38	.00	.00
/ / /		.00	5.03	.00	.00					
/ / /										
District Totals: Gross Pay:		912,329.38	Unemployment Tax:	.00	Federal Care:			1,237.22	Emplr 457:	.00
Accrued Pay:		1,822,967.77	Employer Contrib:	.00	TEA Hith Ins Contrib:				.00	
FICA/Medicare Tax:		25,673.10	Federal Deposit:	8,165.53	Ret Emplr Pen Surch:				.00	
Emplr TRS Care Contrib:		13,569.42	Emplr TRS Care Surch:	.00	Emplr Misc Ded Contrib:				.00	