



Audit entry notes for funds continued during EOY fiscal year close

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If an audit entry needs to be entered for a continuing fund, the account(s) may need to be activated on the [Finance > Maintenance > Create Chart of Accounts](#) page in the prior year file ID.

Delete	Fund	Func	Obj	Subj	Org	FY	Psm	Ed	Sran	Proi	Description	Active/Inactive
	211	00	1110	00	000	0	00	0	00	00	CASH AND TEMPORARY INVESTMENT	Active
	211	00	1241	00	000	0	00	0	00	00	DUE FROM STATE	Inactive
	211	00	1411	00	000	0	00	0	00	00	PREPAID WORKMENS COMP	Inactive
	211	00	2110	00	000	0	00	0	00	00	TRADES PAYABLE 87-88	Inactive
	211	00	2110	02	000	0	00	0	00	00	FY4 ACCOUNTS PAYABLE	Inactive
	211	00	2111	00	000	0	00	0	00	00	ACCT PAYABLE	Inactive
	211	00	2161	00	000	0	00	0	00	00	ACCRUED WAGES PAYABLE	Inactive
	211	00	2171	00	000	0	00	0	00	00	DUE TO GENERAL OPERATING	Inactive
	211	00	2177	99	000	0	00	0	00	00	TRUST AND AGENCY FUND	Inactive
	211	00	2181	00	000	0	00	0	00	00	DUE TO STATE	Active
	211	00	2211	11	000	0	00	0	00	00	ACCRUED FEDERAL DEPOSIT	Inactive
	211	00	2211	12	000	0	00	0	00	00	ACCRUED FEDERAL CARE	Inactive
	211	00	2211	14	000	0	00	0	00	00	FICA/MEDICARE ACCRUED	Inactive
	211	00	2211	15	000	0	00	0	00	00	UNEMPLOYMENT ACCRUED	Inactive

Finance > Maintenance > Postings > Journal Actual or Journal Budget

When entering an Audit Entry in Journal Actual or Journal Budget in Finance, if the entry is in two file IDs, the Grants and Projects will show both entries. To prevent this, select the **Ignore for Grants and Projects** check box in the current file ID but not in the previous file ID. This will prevent it from listing the same amount twice by not showing in both file ids in Grants and Projects but will still show both in the GL in Finance.

Maintenance > Postings Finance

Save

JOURNAL BUDGET JOURNAL INQUIRY PURCHASE ORDER CASH RECEIPT CREDIT MEMO CHECK PROCESSING - PA CHECK PROCESSING - PO JOURNAL ACTUAL

JV Number: JV Number Description: Retrieve Directory

JV Type: JV Number: JV Number Description: Acct Pct: **Ignore for Grants and Projects.** Default JV Number Description:

ACTUAL 04

Add JV Reset Reverse JV Delete Print

Delete	Detail	Reverse	Account Code	Description	Reason	Debit Amount	Credit Amount	Trans Date	User ID
No Rows									

[Add](#)

Account Code	Description	Curr Exp/Rlzd Rev	Current Balance	Debit Amount	Credit Amount	Adj Exp/Rlzd Rev	Adjusted Balance
No Rows							

Notes:

- The **Ignore for Grants and Projects** only displays on the Journal Actual and Journal Budget tabs.
- The accounts and account masks defined on the Grants and Projects record on the Grant/Project Profile are used to determine which accounts are selected for the initial display. Once the accounts are displayed, the detailed view may include accounts that are not included in the grant definition list of eligible accounts. For example, if the grant definition includes fund 211 and you drill down to a check record that includes funds 199, 202, and 211, you will see all of the transactions included in the check (all of the funds of 199, 202, and 211). Finance user profile settings are currently used for detail pop-ups.
- **Details Pop-up TIP:** The totals only display the amounts for the accounts to which you have access. It is possible that the amounts may appear out-of-balance because you do not have access to a specific account(s). For example, if you have access to one account on a PO, you can view all of the purchase order details except the accounts to which you do not have access and the items that are fully paid out of an account to which you do not have access.
- The GJ for opening entries that were created to carry forward continuing funds in file ID C during the EOY process will not show in Grants and Projects. For continuity throughout the fiscal years, file ID C needs to have an opening entry that is equal to the ending balance; however, when viewed across all file IDs, the opening entry from one year to the next will not display so as to not double the total when you create this from Grants and Projects in a CSV/Excel report.