responsibilities

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Responsibilities

Professional Role ID required
Auxiliary Role ID required

Professional (P) or Auxiliary Role ID Required	Job Duties		Role ID	Service ID	Pop Served	Object Code	Function
	Non-Classroom Responsibilities - Professional and Auxiliary staff		Monthly Minutes, Class ID, Class Type, and Student Count **NOT** Required				
P	Superintendent	027	SS013000	01	6119	41	
Assistant Superintendent	004	SS013000	01	6119	12,13,21,31-61,81		
District Instructional Program Director	012	SS001XXX, SS002000,SS004XXX,SS005XXX, SS006000, SS007000, SS011000	01	6119	12,13,21,31		
Principal	020	SS003000	01	6119	23		
Assistant Principal	003	SS003000	01	6119	23		
Business Manager/CFO - Professional	043	SS013000	01	6119	41		

Other Business Services Professional (including but not limited to Accounting, Budget, Professional Payroll staff) 112 SS013000 01 6119

Other Business Non-Professional (Accounting clerk, Accounts Payable Clerk, Payroll Clerk, Purchasing Clerk) 201 01 6129

Campus Office /Clerical (Receptionist, Secretary, Certification Specialist, Bookkeeper, Data Clerk, PEIMS Data Clerk, Registrar) 202 6129 Counselor 008 SS007000 01 6119 31 Human Resources 045 SS013000 01 6119 41 Human Resources Non-Professional (Certification Specialist, HR Specialist) 205 6129 District Registrar 055 SS013000 01 6119 23, 41 Campus Registrar 055 SS003000 01 6119 23 PEIMS Coordinator 106 SS025000 01 6119 Nurse (RN,LVN) – Health Svc 022 SS009000 01 6119 33 Librarian Professional 013 SS002000 01 6119 12 Library Aide Non-Professional (checks books in/out, re-shelves, etc...) 202 6129 Truant Officer 030 SS020000 01 6119 32 Security Professional (Including but not limited to Chief of Police, Investigators, Police Officers) 105 SS021000 01 6119 52 Safety/Security Non-Professional 220 6129 Food Service/Cafeteria Professional (Including but not limited to Dietician) 107 SS012000 01 6119 35 Child Nutrition Non-Professional 204 SS012000 6129 Athletics Professional (Other than Athletic Director) 109 SS011000 01 6119 36 Athletic Director 040 SS011000 01 6119 36 Athletic Trainer 056 SS011000 01 6119 36 Custodial Professional 110 SS014000 01 6119 51 Custodial Non-Professional 213 SS014000 01 6129 51 Maintenance Professional 111 SS014000 01 6119 51 Maintenance Non-Professional 214 SS014000 01 6129 51 Plumber 215 SS014000 01 6129 51 Job Duties Role ID Service ID Pop Served Object Code Function Non-Classroom Responsibilities - Professional and Auxiliary staff Monthly Minutes, Class ID, Class Type, and Student Count NOT Required Painter 216 SS014000 01 6129 51 HVAC 217 SS014000 01 6129 51 Electrician 218 SS014000 01 6129 51 Warehouse 219 01 6129 Transportation – Professional

108 SS010000 01 6119 34 Transportation Non-Professional 221 SS010000 01 6129 34 District / Campus Technology Professional (Including but not limited to Program-mer/Analyst, Network Specialist, Database Administrator, PEIMS Coordinator, Other) 106 SS025000 01 6119 Campus Technology Specialist 207 6129 Information Technology (Computer Tech, PEIMS Coordinator, Help Desk Tech, Telecommunication Tech) 206 6129 Department Head 054 SS0040XX (Campus) SS0050XX (District) SS006000 01 6119 13, 21 Other District Exempt Professional Auxiliary (Professional-level, non-instructional staff who cannot be classified in any other role. 113 6119 Other Non-Exempt Auxiliary (Volunteers) 222 6129 Classroom Professional Monthly Minutes, Class ID, Class Type, and Student Count Required Pop Served Class Type Function Occupational Therapist 016 SE000001 06 02 11 Speech Pathologist/Therapist 026 SE000002 06 02 11 Teacher 087 Course Service ID * **11 Teacher (Self-Paced/Online Classroom) 087 SR000005 * 02 11 DAEP Teacher of Record 087 Course Service ID * 02 11 Long Term Substitute 047 Course Service ID * 11 *WBL Site Coordinator 032 12701300 and/or 12701400 05 01 11 Certified Interpreter 036 SA000004 11 Head Coach 087 Course Service ID 01 01 11 Classroom Para-Professional OR Professional Monthly Minutes, Class ID, Class Type, and 000 Student Count Required Pop Served Class Type Function Regular Ed Classroom Aide 033 SA000003 01 01 11 Spec Ed Classroom Aide 033 SA000003 06** 11 Pull Out Teacher 087 Course Service ID * ** 11 Floating Sub 047 SR000007 01 01 11 Assistant Coaches 087 Course Service ID 01 01 11 Disc Setting/ISS 087 SR000001 01 02 11 DAEP Not Teacher of Record 087 SR000001 01 02 11