



Reverse accruals

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Reverse accruals for all employees who did not have accrual codes and were processed by EOY Payroll Accruals.

- Select a data row to create the reversal transactions to be posted to Finance.

ACCURAL TABLE DECREMENT RUN CALCULATIONS ACCRUAL REPORTS CREATE GENERAL JOURNAL INTERFACE TO FINANCE POST TO MASTER **REVERSAL FOR NON-ACCRUAL** MASS DELETE

File ID:

Accounting Period
 Post to Current Acct Period: 09
 Post to Next Acct Period: 09

Reversal Interface Transaction Date:
 JV Number:

Select	Frequency	Calculation Date	Create GI Date	Interface Date	Posted Date	Reversal Interface Date
<input checked="" type="checkbox"/>	F	08-31-2025	04-30-2025	04-30-2025	06-27-2025	

- Click **Create Reversals** to create the reversal transactions. The EOY Accrual General Journal Transactions report is displayed. If you receive a message stating that there are no rows to process for the reversal, no further action is required.
- Click **Interface Reversals** to update Finance. If no errors were encountered during the process, a message is displayed indicating that the affected tables were successfully interfaced. Click **OK**.