



Verify/update Unemployment rates

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Verify Unemployment rates

Log on to the current year pay frequency.

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Verify that you are in the correct calendar year. If not, in the **Calendar Year** field, enter 2024 and click **Retrieve**.

Note: Unemployment rates are based on the calendar year and not the fiscal year.

- Verify the accuracy of the rates.
- Make the necessary updates and click **Save**.