



## **pmisssetup\_step4**



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Human Resources > Tables > Pay Dates

**Log on to the current year pay frequency.**

Pay dates can be created for the next school year. The current year dates are used at this time, but the pay dates for the next year must be set up prior to rolling positions to the next year PMIS.

Image

Tables > Pay Dates SessionTimer: 59 min and 46 sec

Start Pay Date:

| Delete | Details | School Year | Pay Date   | Begin Date | End Date   | TRS Month | TWC Quarter | Print Alternate Address |
|--------|---------|-------------|------------|------------|------------|-----------|-------------|-------------------------|
|        |         | 2021        | 08-25-2021 | 08-01-2021 | 08-31-2021 | 08        | 3           |                         |
|        |         | 2021        | 07-23-2021 | 07-01-2021 | 07-31-2021 | 07        | 3           |                         |
|        |         | 2021        | 06-25-2021 | 06-01-2021 | 06-30-2021 | 06        | 2           |                         |
|        |         | 2021        | 05-25-2021 | 05-01-2021 | 05-30-2021 | 05        | 2           |                         |
|        |         | 2021        | 04-23-2021 | 04-01-2021 | 04-30-2021 | 04        | 2           |                         |
|        |         | 2021        | 03-25-2021 | 03-01-2021 | 03-31-2021 | 03        | 1           |                         |
|        |         | 2021        | 02-25-2021 | 02-01-2021 | 02-28-2021 | 02        | 1           |                         |
|        |         | 2021        | 01-25-2021 | 01-01-2021 | 01-31-2021 | 01        | 1           |                         |
|        |         | 2020        | 12-18-2020 | 12-01-2020 | 12-31-2020 | 12        | 4           |                         |
|        |         | 2020        | 11-20-2020 | 11-01-2020 | 11-30-2020 | 11        | 4           |                         |
|        |         | 2020        | 10-23-2020 | 10-01-2020 | 10-31-2020 | 10        | 4           |                         |
|        |         | 2020        | 09-25-2020 | 09-01-2020 | 09-30-2020 | 09        | 3           |                         |
|        |         | 2020        | 08-25-2020 | 07-11-2020 | 08-07-2020 | 08        | 3           |                         |
|        |         | 2020        | 07-24-2020 | 06-06-2020 | 07-10-2020 | 07        | 3           |                         |
|        |         | 2020        | 06-25-2020 | 05-09-2020 | 06-05-2020 | 06        | 2           |                         |

Selected Pay Date: 08-25-2021

| Adjustment Nbr | Date Pay Run | Interface | User ID |
|----------------|--------------|-----------|---------|
| 0              | 00-00-0000   | N         |         |