inventory_directory

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Click to select a inventory items to be added to the bid. The Inventory Directory is displayed.

- To search for a specific item, type data in the desired search fields.
- To search through all available data, leave all fields blank.
- Click **Search**. A list of data that matches the search criteria is displayed.
- Select the inventory items to be included in the bid.
- Click OK to close the Inventory Directory and add the inventory items to the bid.
- Click **Cancel** or X to close the Inventory Directory.