



journal_vouchers

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Click **Journal Vouchers** to expand the section and view the journal associated with the selected group code. Click **Journal Vouchers** to collapse the section.

The following journal voucher information is displayed and can be modified:

- Freq** - payroll frequency (if applicable)
- JV Nbr** - journal voucher number
- Amount** - total JV amount
- Date** - JV date (earliest date if multiple dates exist)
- Description** - JV number description

By default, the results are sorted in ascending order by the journal voucher number. Click a column heading to sort the data in ascending or descending order.

- ▲ - indicates that the column is sorted in ascending order
- ▼ - indicates that the column is sorted in descending order