



## **modify\_rp\_record**



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## Image

Payroll Processing > TRS Processing Sess

Save TRS Month: 8 TRS Year: 201X

Adjustment Days Payroll History Extract Maintenance Create Files Interface Purge

Employee: 007230 : ZUNIGA 11, ZOCHIL ALLEN Retrieve

TRS Month: 08 TRS Year: 2017

| Employee Demographic (ED) Type | Nbr of Records | Select | Delete | Add |
|--------------------------------|----------------|--------|--------|-----|
| ED20 Demographic               | 1              |        |        |     |
| ED25 Demographic Adj           | 1              |        |        |     |
| ED40 Contract & Position       | 1              |        |        | +   |
| ED45 Contract & Position Adj   | 5              |        |        | +   |
| ED90 Termination               | 1              |        |        |     |

| Regular Payroll (RP) Type | TRS Position Code     | Days Worked | Total Gross Pay | Adj Mo/Year | Select | Delete | Add |
|---------------------------|-----------------------|-------------|-----------------|-------------|--------|--------|-----|
| RP20 Regular Payroll      | 01 Professional staff | 0           | 0.00            |             |        |        | +   |
| RP25 Regular Payroll Adj  | 01 Professional staff |             |                 | 01/2019     |        |        | +   |

Click to view the record details. The corresponding maintenance pop-up window is displayed with the record details.

- Make the necessary changes and click **Save**.
- Click **Close** to close the pop-up window.

Click to delete a record. A warning message informing you that the selected record type will be deleted is displayed.

## Image

**Warning**

RP20 record will be deleted.

TRS Position Code: 01 Professional staff

Click OK to delete, or Cancel to return.

OK Cancel

- Click **OK** to delete the record.
- Click **Cancel** to return to the Maintenance page without deleting the record.