



modify_rp_record

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Payroll Processing > TRS Processing Sess

Save TRS Month: 8 TRS Year: 201X

Adjustment Days Payroll History Extract Maintenance Create Files Interface Purge

Employee: 007230 : ZUNIGA 11, ZOCHIL ALLEN Retrieve

TRS Month: 08 TRS Year: 2017

| Employee Demographic (ED) Type | Nbr of Records | Select | Delete | Add |
|--------------------------------|----------------|--------|--------|-----|
| ED20 Demographic | 1 | | | |
| ED25 Demographic Adj | 1 | | | |
| ED40 Contract & Position | 1 | | | + |
| ED45 Contract & Position Adj | 5 | | | + |
| ED90 Termination | 1 | | | |

| Regular Payroll (RP) Type | TRS Position Code | Days Worked | Total Gross Pay | Adj Mo/Year | Select | Delete | Add |
|---------------------------|-----------------------|-------------|-----------------|-------------|--------|--------|-----|
| RP20 Regular Payroll | 01 Professional staff | 0 | 0.00 | | | | + |
| RP25 Regular Payroll Adj | 01 Professional staff | | | 01/2019 | | | + |

☐ Click to view the record details. The corresponding maintenance pop-up window is displayed with the record details.

- Make the necessary changes and click **Save**.
- Click **Close** to close the pop-up window.

☐ Click to delete a record. A warning message informing you that the selected record type will be deleted is displayed.

Warning

RP20 record will be deleted.

TRS Position Code: 01 Professional staff

Click OK to delete, or Cancel to return.

- Click **OK** to delete the record.
- Click **Cancel** to return to the Maintenance page without deleting the record.