



moving_11month_employees_cyr_payroll_ste p12

Table of Contents

moving_11month_employees_cyr_payroll_step12 i

Log on to the next year payroll.

Human Resources > Next Year > Copy Next Year Tables

+++|Image|

Next Year SessionTimer: 239 min and 19 sec

Copy Next Year Tables

Title			
Accrual Calendar	<input type="text"/>	<input type="checkbox"/>	<input type="button" value="..."/>
Extra Duty Pay	<input type="text"/>	<input type="checkbox"/>	<input type="button" value="..."/>
Hourly / Daily Salary	<input type="text"/>	<input type="checkbox"/>	<input type="button" value="..."/>
Job Code	<input type="text"/>	<input type="checkbox"/>	<input type="button" value="..."/>
Local Annual Salary	<input type="text"/>	<input type="checkbox"/>	<input type="button" value="..."/>
Midpoint Salary	<input type="text"/>	<input type="checkbox"/>	<input type="button" value="..."/>
School Calendar	<input type="text" value="BD,TC"/>	<input checked="" type="checkbox"/>	<input type="button" value="..."/>
State Minimum Salary	<input type="text"/>	<input type="checkbox"/>	<input type="button" value="..."/>
Substitute Salary	<input type="text"/>	<input type="checkbox"/>	<input type="button" value="..."/>
Workers' Compensation Rates	<input type="text"/>	<input type="checkbox"/>	<input type="button" value="..."/>

- In the **School Calendar** and select only the 11-month employees' calendars. (**TIP:** The calendar code is displayed in the first pay date code on the simulation (e.g., J40 includes calendar code 40).
- Click **Execute**.

Note: If changes were made to any other next year payroll tables (Extra Duty Pay, Hourly/Daily Salary, Job Code, Local Annual Salary, etc.), copy the tables from the next year payroll to the current year payroll.