

## fundfiscalyearexclusions\_body

i

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|                               |       |

## Create an exclusion:

| Field                  | Description   |
|------------------------|---|
| Simulation Name        | Type the name of a simulation or click <sup>1</sup> to select the simulation name from a list.  |
| Simulation Description | Type a description of the current simulation or click <sup>‡</sup> to select the simulation description from a list. The field can be a maximum of 30 characters. |

□ Click **Retrieve**. The simulation is retrieved.

| Simulation Name               | The simulation name is displayed.                       |
|-------------------------------|---|
| <b>Simulation Description</b> | The description of the current simulation is displayed. |

□ Click **Budget Funds** to select a fund from the Budget Funds/Fiscal Years lookup.

 $\Box$  Click **+Add** to add a row.

| <b>Fund/Fiscal Years</b> | Type the fund code and the fiscal year. The fund code can be any digit between        |
|--------------------------|---|
|                          | 101-999, and the fiscal year is a one-digit code that is the last digit in the fiscal |
|                          | (school) year.  |

Click **Save**.