



midpoint_body2

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midpoint_body2 i

| | |
|------------------|---|
| Pay Grade | Type the locally assigned, three-character code for the pay grade. |
| Pay Type | Click ▼ to select a of pay type code. |
| Hours | Type the number of hours authorized for this pay grade. When pay types 1, 2, and 4 are calculated as daily rates, the Hours field is left blank. When pay type 3 is calculated on an hourly pay rate, the Hours field requires a value. |

The system populates the **Minimum** field with the lowest pay rate for this pay grade/pay type from the Midpoint NYR table.

Note: Each row can only be changed by a percent or dollar amount, not both, and if a row previously had a value entered in the **Amount Increase** column, and now a value is entered in the % **Increase** column, the **Amount Increase** column will change to zero.

| | |
|---------------------|---|
| % Increase | Type the percentage of the increase. |
| Amt Increase | Type the dollar amount of the increase. |
| New Min | This field is calculated by the system. |

The system populates the **Maximum** field with the highest pay rate for this pay grade/pay type from the Midpoint NYR table.

| | |
|---------------------|---|
| % Increase | Type the percentage of the increase. |
| Amt Increase | Type the dollar amount of the increase. |
| New Max | This field is calculated by the system. |

The system populates the **Midpoint** field with the calculated midpoint pay rate for this pay grade/pay type from the Midpoint NYR table.

| | |
|---------------------------|--|
| % Increase | Type the percentage of the increase. |
| Amt Increase | Type the dollar amount of the increase. |
| New Midpoint | This field is calculated by the system. |
| Max Pct Pay Inc | Type the maximum percentage allowable for the simulation. |
| Midpt Pct Pay Inc | Type the maximum midpoint percentage allowable for the simulation. |
| Max Inc/Dec Amt | This field is calculated by the system. |
| Midpnt Inc/Dec Amt | This field is calculated by the system. |

☐ Click **Refresh Totals** to recalculate the new amounts when a new amount or percent is entered.

☐ Click **Save**.