



pmis_clear_copy_tables

Table of Contents

pmis_clear_copy_tables i

Log on to the current year pay frequency.

[|Human Resources > Next Year > Copy CYR Tables to NYR > Clear Next Year Tables](#)

Clear Next Year Payroll tables and copy all tables from current year to next year.

- Clear Next Year Tables - Use the double arrow to move all tables to the right side of the screen and click Execute.
- Copy Current Year Tables - Select All Tables and Execute