



pmis_district_admin_action_inactivate_reason

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District Administration > Tables > PMIS > Inactivate Reason

This page is used to create and maintain a list of inactive reason codes to be used throughout the Position Management Information System (PMIS). When a position is changed to an inactive status, you are prompted to enter a reason, which is saved in the historical records.

The screenshot shows a web application interface for managing inactive reasons. At the top, there is a green navigation bar with a home icon, the breadcrumb 'Tables > PMIS > Inactivate Reason', and the page title 'District Administration' with a menu icon. Below the navigation bar is a 'Save' button. The main content area is titled 'INACTIVATE REASON' and contains a 'Starting Inactivate Reason' input field, a 'Retrieve' button, and a 'Print' button. A table with three columns: 'Delete', 'Inactivate Reason', and 'Inactivate Reason Description' is displayed. The table contains three rows of data. Each row has a trash icon in the 'Delete' column, a text input field in the 'Inactivate Reason' column, and another text input field in the 'Inactivate Reason Description' column. An 'Add' button with a plus icon is located at the bottom right of the table area.

Delete	Inactivate Reason	Inactivate Reason Description
	<input type="text" value="AT"/>	<input type="text" value="Attrition"/>
	<input type="text" value="NA"/>	<input type="text" value="extra billet"/>
	<input type="text" value="SN"/>	<input type="text" value="Student Numbers"/>