



Create a simulation

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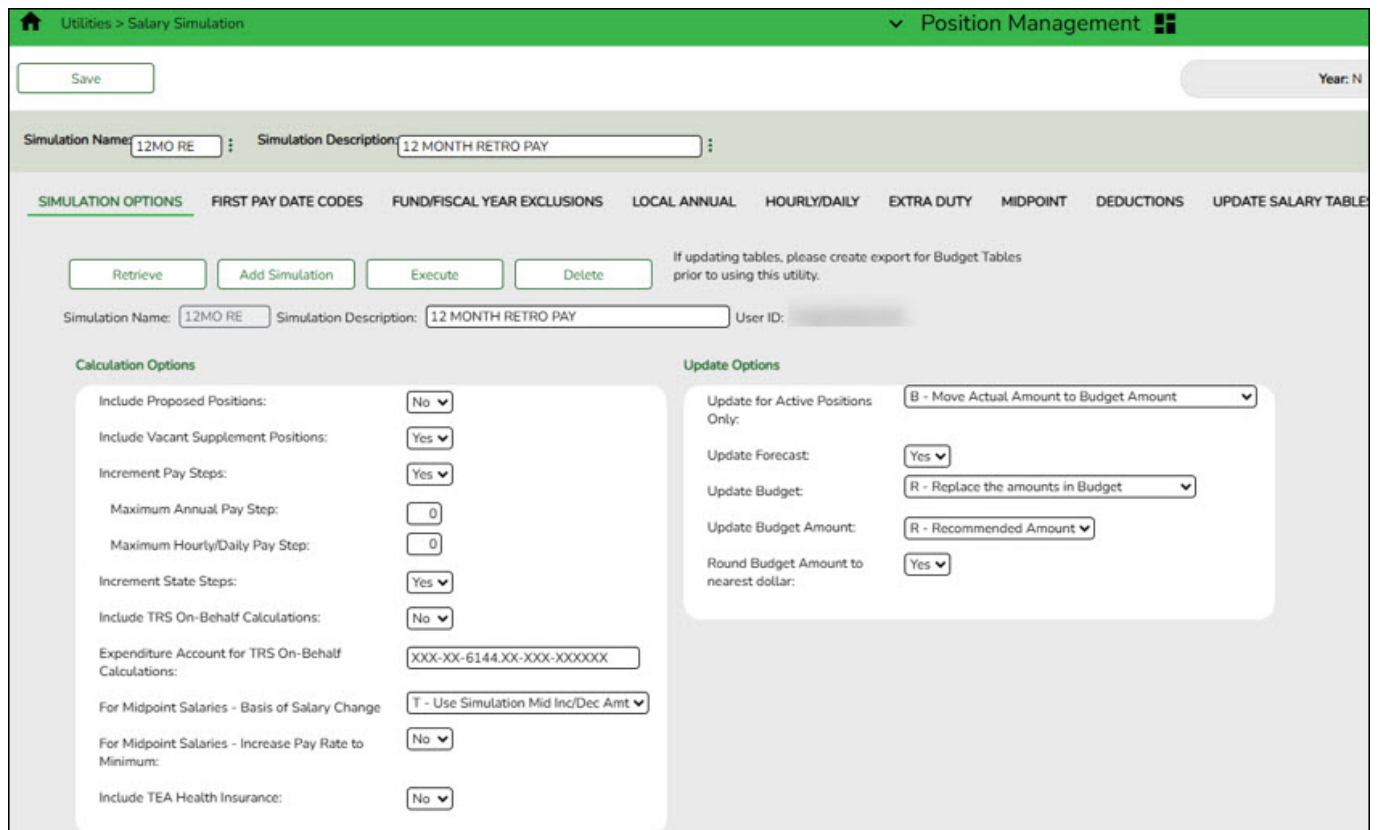
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Create a simulation

Log on to the next year.

[Position Management > Utilities > Salary Simulation > Simulation Options](#)

Create a salary simulation for the group of employees who are owed retro pay that includes a raise.



Utilities > Salary Simulation

Position Management

Save

Year: N

Simulation Name: 12MO RE Simulation Description: 12 MONTH RETRO PAY

SIMULATION OPTIONS FIRST PAY DATE CODES FUND/FISCAL YEAR EXCLUSIONS LOCAL ANNUAL HOURLY/DAILY EXTRA DUTY MIDPOINT DEDUCTIONS UPDATE SALARY TABLE

Retrieve Add Simulation Execute Delete

If updating tables, please create export for Budget Tables prior to using this utility.

Simulation Name: 12MO RE Simulation Description: 12 MONTH RETRO PAY User ID:

Calculation Options

Include Proposed Positions: No

Include Vacant Supplement Positions: Yes

Increment Pay Steps: Yes

Maximum Annual Pay Step: 0

Maximum Hourly/Daily Pay Step: 0

Increment State Steps: Yes

Include TRS On-Behalf Calculations: No

Expenditure Account for TRS On-Behalf Calculations: XXX-XX-6144.XX-XXX-XXXXXX

For Midpoint Salaries - Basis of Salary Change: T - Use Simulation Mid Inc/Dec Amt

For Midpoint Salaries - Increase Pay Rate to Minimum: No

Include TEA Health Insurance: No

Update Options

Update for Active Positions Only: B - Move Actual Amount to Budget Amount

Update Forecast: Yes

Update Budget: R - Replace the amounts in Budget

Update Budget Amount: R - Recommended Amount

Round Budget Amount to nearest dollar: Yes

Under **Update Options**, in the **Update Forecast** field, select Yes.

Click **Execute** to begin the simulation process.

Under **Calculation Reports**:

- Select the report(s) from the list. Click **Select All** or **Unselect All** to select all of the reports or unselect all reports.
- Click **Generate Reports**. The reports are displayed in the order selected.

Click **Process** to save the data to budget and/or PMIS records based on the **Update Options** selected. And, then process the simulation. The simulation updates the forecast and clears the **Accept Changes** check box.