



Verify or add Purchasing accounting period

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Set your Purchasing accounting period.

Image

Tables > District Finance Options SessionTimer: 239 min and 48 sec

Save ←

Finance Options | Accounting Periods | Clearing Fund Maintenance

Retrieve **Print**

Current (Open) Accounting Period: Lock Current Accounting Period:

Next Accounting Posting Period:

Purchasing Accounting Period:

Accounts Receivable Period:

Field	Description
Purchasing Accounting Period	Type the Purchasing accounting period. The field is a two-digit number from 01-12. The period can be the same as the current accounting period or the next accounting posting period.

Click **Save**.