



**select\_receiving\_address**



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Type the six-digit requisition number, including all leading zeros and separating multiple requisition



numbers with a comma (e.g., 000008, 091929). Or, click [to search for requisition numbers](#). Otherwise, leave blank to use all requisition numbers.

Type the three-digit receiving addresses (or campus ID numbers), including all leading zeros and



separating multiple receiving addresses with a comma (e.g., 001, 098). Or, click [to search for receiving addresses](#). Otherwise, leave blank to use all receiving addresses.