



## Update next year salary tables



# Table of Contents

**Update next year salary tables** ..... i

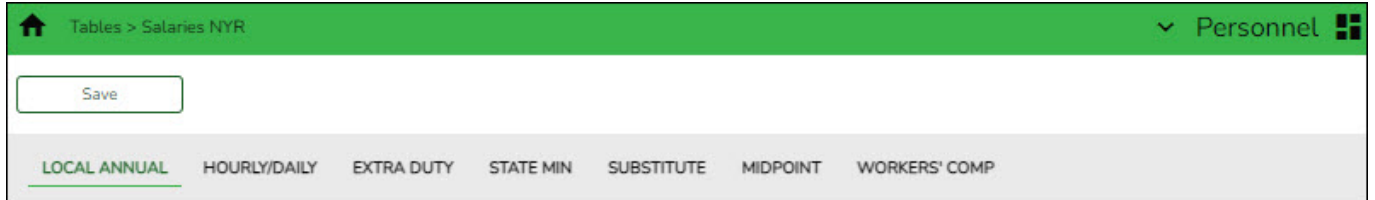


# Update next year salary tables

## Personnel > Tables > Salaries NYR

Update the following next year salary tables to reflect any changes to the salary schedules (anticipated or known).

These tables are not shared between the current year and next year records.



### Personnel > Tables > Salaries NYR > Local Annual

This tab is the most commonly used. You can make mass updates by percent or dollar amount, or by employee. To see a change before saving the record, enter the change and click **Default**. The original annual amount is displayed in the **Annual Amt** column, the percent or dollar is increased, and the **New Amount** is displayed. Click **Save**. If decreasing a salary, enter a negative percent or dollar amount.

On the Job Codes table, this salary concept could then be attached to the applicable job(s). When the job is selected on the Job Info tab, the system populates the Base Annual field automatically in the Daily Rate section on that page and can calculate the daily rate based on the number of days employed. In addition, when the Mass Update Salary Calculations feature is used, the system uses this table to extract the correct salary information, perform calculations, and populate many fields on the Job Info tab.

Tables > Salaries NYR Personnel

Save

LOCAL ANNUAL **HOURLY/DAILY** EXTRA DUTY STATE MIN SUBSTITUTE MIDPOINT WORKERS' COMP

Records  
 Pay Grade: ALL  
 Pay Step: ALL

Retrieve

Modify  
 By Percent  
 By Dollar Amt

Salary  
 Amount: 0.00 %

Default Print

Delete	Pay Grade	Pay Step	Max Days Employed	Local Sched	Annual Amt	% Increase	New Amount
	A10	00	187		14,370.00	0.00	14,370.00
	A10	01	187		14,770.00	0.00	14,770.00
	A10	02	187		15,170.00	0.00	15,170.00
	A10	03	187		15,570.00	0.00	15,570.00
	A10	04	187		15,970.00	0.00	15,970.00
	A10	05	187		16,370.00	0.00	16,370.00
	A10	06	187		16,770.00	0.00	16,770.00
	A10	07	187		17,170.00	0.00	17,170.00
	A10	08	187		17,570.00	0.00	17,570.00
	A10	09	187		17,970.00	0.00	17,970.00
	A10	11	187		18,770.00	0.00	18,770.00
	A10	12	187		19,170.00	0.00	19,170.00
	A10	13	187		19,570.00	0.00	19,570.00
	A10	14	187		19,970.00	0.00	19,970.00
	A10	15	187		20,370.00	0.00	20,370.00

First 1 / 16 Last Calculate New Amount Add

[Personnel > Tables > Salaries NYR > Hourly/Daily](#)

The Hourly/Daily and Midpoint tabs can be updated in the same way if used by your LEA.

Tables > Salaries NYR Personnel

Save

LOCAL ANNUAL HOURLY/DAILY EXTRA DUTY STATE MIN SUBSTITUTE MIDPOINT WORKERS' COMP

Records  
 Pay Grade: All  
 Pay Step: All

Retrieve

Modify  
 By Percent  
 By Dollar Amt  
 From State Min

Salary  
 Amount: 0.00 %

Default Print

Delete	Pay Grade	Pay Step	Hrs Per Day	Rate Type	Local Sched	Priv Type	Est Ovtm Hrs	Amount	% Increase	New Amount
	H01	0	8.00	Hourly			800.0	12,830	0.000	12,830
	H01	1	8.00	Hourly			800.0	12,830	0.000	12,830
	H01	10	8.00	Hourly			800.0	12,830	0.000	12,830
	H01	11	8.00	Hourly			800.0	12,830	0.000	12,830
	H01	12	8.00	Hourly			800.0	12,830	0.000	12,830
	H01	13	8.00	Hourly			800.0	12,830	0.000	12,830
	H01	14	8.00	Hourly			800.0	12,830	0.000	12,830
	H01	15	8.00	Hourly			800.0	12,830	0.000	12,830
	H01	16	8.00	Hourly			800.0	12,830	0.000	12,830
	H01	17	8.00	Hourly			800.0	12,830	0.000	12,830
	H01	18	8.00	Hourly			800.0	12,830	0.000	12,830

Personnel > Tables > Salaries NYR > Extra Duty

Tables > Salaries NYR Personnel

Save

LOCAL ANNUAL HOURLY/DAILY EXTRA DUTY STATE MIN SUBSTITUTE MIDPOINT WORKERS' COMP

Records  
 Pay Acty: All  
 Wholly Sep: All

Retrieve

Modify  
 By Percent  
 By Dollar Amt

Salary  
 Amount: 0.00 %

Default Print

Delete	Code	Description	Account Code	Activity	Wholly Sep	Exp 373
	01	TECHNOLOGY AIDE	199-11-6129.00-001-X-31-0-	80 Base Salary	N No	Y Account used in ASB c
	02	COUNSELOR MASTER	XXX-XX-XXXX.XX-XXX-X-XX-X	79 Other Supplemental	N No	Y Account used in ASB c
	03	COACHING	199-36-6119.00-001-X-91-0-	02 UIL Athletics	N No	Y Account used in ASB c
	04	MA SUPPLEMENT	XXX-XX-XXXX.XX-XXX-X-XX-X	80 Base Salary	N No	Y Account used in ASB c
	05	CHEER SPONSOR	199-36-6119.01-001-X-91-0-	16 UIL Clubs/Activities	N No	Y Account used in ASB c
	06	ART STIPEND	199-36-6119.00-001-X-99-0-	05 Band or Orchestra	N No	Y Account used in ASB c
	07	ATHLETIC DIRECT.	199-36-6119.00-001-X-91-0-	02 UIL Athletics	N No	Y Account used in ASB c
	08	MATH/SCIENCE SUP	XXX-XX-XXXX.XX-XXX-X-XX-X	79 Other Supplemental	N No	Y Account used in ASB c
	09	BAND STIPEND	XXX-XX-XXXX.XX-XXX-X-XX-X	05 Band or Orchestra	N No	Y Account used in ASB c
	10	STAAR CORE	255-XX-XXXX.XX-XXX-X-XX-X	16 UIL Clubs/Activities	N No	Y Account used in ASB c
	11	SPANISH STIPEND	289-11-6119.00-001-X-XX-X-	80 Base Salary	N No	Y Account used in ASB c
	12	REC. STIPEND	XXX-XX-XXXX.XX-XXX-X-XX-X	80 Base Salary	N No	Y Account used in ASB c
	13	YEARBOOK	XXX-XX-XXXX.XX-XXX-X-XX-X	79 Other Supplemental	N No	Y Account used in ASB c

First 1 / 4 Last Calculate New Amount Add

[Personnel > Tables > Salaries NYR > State Min](#)

This tab is updated via a file upload when applicable. These instructions are sent separately with the file as needed.

[Personnel > Tables > Salaries NYR > Substitute](#)

This tab can be manually updated as needed.

Delete	Sub Type	Sub Description	Time	Time Description	Leave Units	Sub Units	Sub Pay Amt	% Increase	New Amount
	01 REGUL	REGULAR SUBSTITUTE	A	FULL DAY	1.000	1.0	90.00	0.00	90.00
	01 REGUL	REGULAR SUBSTITUTE	B	HALF DAY	0.500	0.5	45.00	0.00	45.00
	02 DEGRE	DEGREED SUBSTITUTE	A	FULL DAY	1.000	1.0	95.00	0.00	95.00
	02 DEGRE	DEGREED SUBSTITUTE	B	HALF DAY	0.500	0.5	47.50	0.00	47.50
	03 CERTIF	CERTIFIED TEACHER SUBSTITUTE	A	FULL DAY	1.000	1.0	100.00	0.00	100.00
	03 CERTIF	CERTIFIED TEACHER SUBSTITUTE	B	HALF DAY	0.500	0.5	50.00	0.00	50.00

[Personnel > Tables > Salaries NYR > Midpoint](#)

[Payroll > Tables > Tax/Deductions > Workers' Comp](#)

Review the TEA Minimum Salary Schedules and update information as needed or import salary data.