



## Update tax/deductions



# Table of Contents

**Update tax/deductions** ..... i



# Update tax/deductions

[Payroll > Tables > Tax/Deductions > FICA Tax](#)

Log on to the current pay frequency.

Retrieve the FICA rates for the 2026 calendar year and print a copy for reference. Then, retrieve the 2027 calendar year record and manually enter the 2026 rates for 2027 and click **Save**.



**CAUTION:** Be sure to retrieve the 2027 year record prior to updating this tab.

Tables > Tax/Deductions Payroll

Save Year: N Frequency: F

Calendar Year: 2026 Retrieve Delete

EXEMPTIONS INCOME TAX **FICA TAX** UNEMPLOYMENT TRS RATES ANNUITY RATES WORKERS' COMP DEDUCTION CD

Print

FICA Max Salary: 184,500.00

Employee FICA Rate: 6.20% Employee FICA Max Tax: 11,439.00

Employer FICA Rate: 6.20% Employer FICA Max Tax: 11,439.00

Medicare Rate: 1.45% Additional Medicare Rate: 0.90% Additional Medicare Salary Threshold: 200,000.00

HSA Max Employer Contribution: 4,400.00

Tables > Tax/Deductions Payroll

Save Year: N Frequency: F

Calendar Year: 2027 Retrieve Delete

EXEMPTIONS INCOME TAX **FICA TAX** UNEMPLOYMENT TRS RATES ANNUITY RATES WORKERS' COMP DEDUCTION CD

Print

[Payroll > Tables > Tax/Deductions > Unemployment](#)

If your LEA allows ASCENDER to calculate unemployment, select T - Taxable in the Employer Type field and enter the Unemployment Rate. Type the percent rate determined or assigned by the TWC (e.g., 0.4985% for 0.004985).

The rates displayed in the below image are sample rates. Only use the rates provided by the Texas Workforce Commission (TWC).

Payroll > Tables > Tax/Deductions > TRS Rates

Update the TRS rates.



**CAUTION:** Be sure to retrieve the 2027 data prior to updating this tab.



**IMPORTANT:** Be sure to visit the following TRS websites:  
[https://www.trs.texas.gov/Pages/re\\_contribution\\_rates.aspx](https://www.trs.texas.gov/Pages/re_contribution_rates.aspx) and  
[https://www.trs.texas.gov/Pages/re\\_salary\\_cap\\_provision.aspx](https://www.trs.texas.gov/Pages/re_salary_cap_provision.aspx) to obtain the updated rates for the next school year, and then return to this table to update the new rates.

**Note:** The below image displays the TRS rates for the 2025-2026 calendar year. This image will be updated to reflect the TRS rates for the 2026-2027 calendar year as soon as they are published.

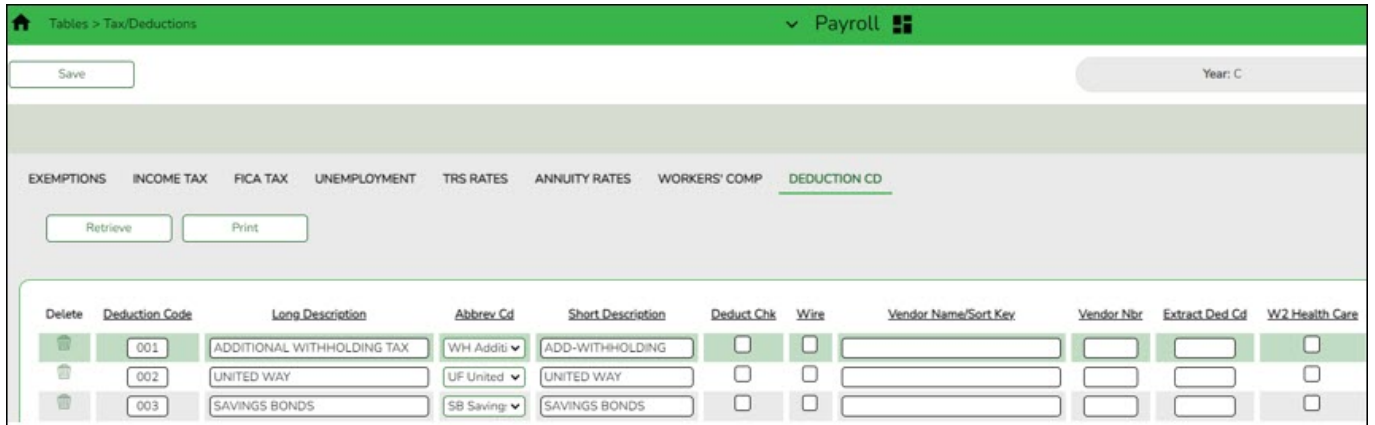
TRS Rate	Member Retirement Contribution:	<input type="text" value="8.25%"/>
TRS Insurance	Member Care Contribution:	<input type="text" value="0.65%"/> Employer Paid: <input type="checkbox"/>
District Rate	State Contribution:	<input type="text" value="8.250%"/>
TRS Care Rate	Federal TRS Care:	<input type="text" value="1.25%"/>
TRS Care Emplr Contrib	RE TRS Care Contribution:	<input type="text" value="0.75%"/>
TRS IRS Salary Cap:		<input type="text" value="345,000.00"/>
TRS Non-OASDI Rate	Public Education Employer Contribution (PEEC):	<input type="text" value="2.000%"/>

To create a new TRS rates record, type the new year (2027) and click **Retrieve**. A message is

displayed indicating that the new record is populated based on the prior year's (2026) TRS rates record, click **Save** to retain the record.

Complete the applicable fields. This information is used when performing calculations and extracts to Budget.

[Payroll > Tables > Tax/Deductions > Deduction Code](#)



The screenshot shows a software interface for managing Deduction Codes. At the top, there is a green header with 'Tables > Tax/Deductions' and 'Payroll'. Below the header, there is a 'Save' button on the left and 'Year: C' on the right. A navigation bar contains several tabs: 'EXEMPTIONS', 'INCOME TAX', 'FICA TAX', 'UNEMPLOYMENT', 'TRS RATES', 'ANNUITY RATES', 'WORKERS' COMP', and 'DEDUCTION CD' (which is currently selected). Below the navigation bar are 'Retrieve' and 'Print' buttons. The main area contains a table with the following columns: 'Delete', 'Deduction Code', 'Long Description', 'Abbrev Cdl', 'Short Description', 'Deduct Chk', 'Wire', 'Vendor Name/Sort Key', 'Vendor Nbr', 'Extract Ded Cdl', and 'W2 Health Care'. The table lists three deduction codes: 001 (ADDITIONAL WITHHOLDING TAX), 002 (UNITED WAY), and 003 (SAVINGS BONDS). Each row has a trash icon in the 'Delete' column, a dropdown menu in the 'Abbrev Cdl' column, and checkboxes in the 'Deduct Chk' and 'Wire' columns. The 'Vendor Name/Sort Key', 'Vendor Nbr', 'Extract Ded Cdl', and 'W2 Health Care' columns contain input fields.

Delete	Deduction Code	Long Description	Abbrev Cdl	Short Description	Deduct Chk	Wire	Vendor Name/Sort Key	Vendor Nbr	Extract Ded Cdl	W2 Health Care
	001	ADDITIONAL WITHHOLDING TAX	WH Additi	ADD-WITHHOLDING	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>
	002	UNITED WAY	UF United	UNITED WAY	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>
	003	SAVINGS BONDS	SB Saving	SAVINGS BONDS	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>

Update the deduction codes. The Deduction Code tab is shared between the current year and next year records; therefore, changes to the current year records are effective in the next year records, and vice versa.