



Verify pay dates

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Verify that the pay dates exist for each payroll frequency.

Delete	Details	School Year	Pay Date	Begin Date	End Date	TRS Month	TWC Quarter	Print Alternate Address
<input type="checkbox"/>	<input type="checkbox"/>	20:	06-14-20	05-12-20	06-01-20	06	2	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	20:	05-30-20	04-28-20	05-11-20	05	2	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	20:	05-15-20	04-14-20	04-27-20	05	2	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	20:	04-30-20	03-31-20	04-13-20	04	2	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	20:	04-15-20	03-17-20	03-30-20	04	2	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	20:	07-23-20	07-01-20	07-31-20	07	3	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	20:	06-25-20	06-01-20	06-30-20	06	2	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	20:	05-25-20	05-01-20	05-31-20	05	2	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	20:	04-23-20	04-01-20	04-30-20	04	2	<input type="checkbox"/>

Adjustment Nbr	Date Pay Run	Interface	User ID
0	00-00-0000	N	

Enter the **Pay Date, Begin Date, End Date, TRS Month, TWC Quarter**, and click **Save**.

Recommended: In September, enter all pay dates for the year, September through August. As supplemental payrolls arise, you may need to add additional pay dates.