salarysimulationoverview_midpoint

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This tab is used to manage the pay rates for hourly, noncontract employees, and contract employees not covered under the Annual or Hourly/Daily salary tables.

Midpoint Salary Schedule

Set up midpoint salary data:

Field	Description
Simulation Name	Type the name of a simulation or click ⋮ to select the simulation name from a list.
Simulation Description	Type a description of the current simulation or click ⋮ to select the simulation description from a list. The field can be a maximum of 30 characters.

❑ Under **Records**:

Sim Name	Display only and indicates the simulation name as entered in the **Simulation Name** field at the top of the page.
Descr	Display only and indicates the simulation description as entered in the **Simulation Description** field at the top of the page.
Pay Grade	Click ⌄ to select the appropriate pay grade for the current simulation. This option will limit your selection. **Note**: In addition, you can click the **Midpoint** button to retrieve and select multiple pay grades from the midpoint table, or create new entries to be included in the simulation phase.

❑ Click **Midpoint** to retrieve and select multiple pay grades from the midpoint table, or create new entries to be included in the simulation phase.

❑ Click **Retrieve**. The midpoint salary data is displayed.

❑ Under **Modify**, select either of the following criteria to modify midpoint salaries:

- **By Percent**
- **By Dollar Amt**

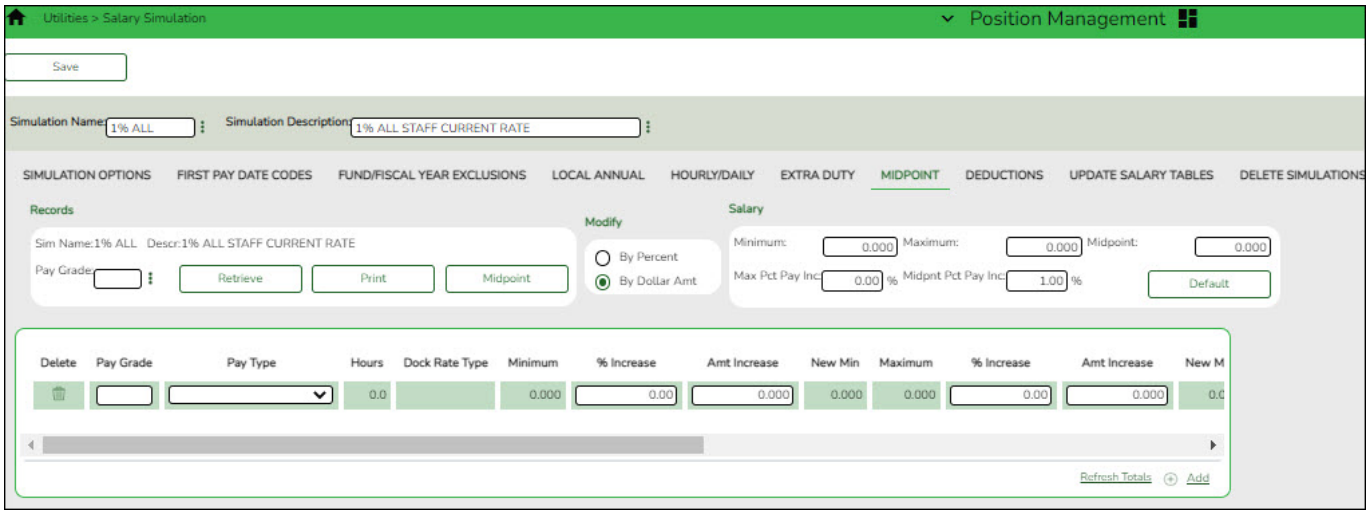
❑ Under **Salary**:

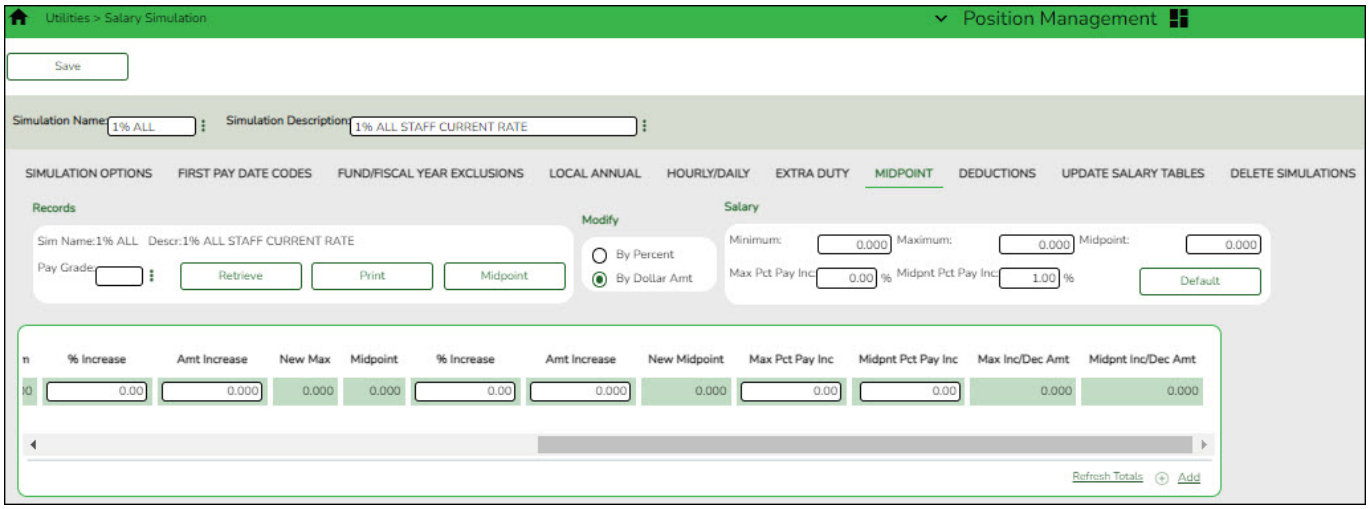
Minimum	Type the percentage or dollar amount each row will increase by.
Maximum	Type the percentage or dollar amount each row will increase by.
Midpoint	Type the percentage or dollar amount each row will increase by.
Max Pct Pay Inc	Type the maximum percentage allowable for the simulation.
Midpt Pct Pay Inc	Type the maximum midpoint percentage allowable for the simulation.

❑ Click **Default** to apply the amounts entered in the **Minimum**, **Maximum**, and **Midpoint** fields to each row.

Note: Only those rows that have no value in the **% Increase** or **Amt Increase** columns are affected when applying the default values.

❑ Click **+Add** to add a row.





Pay Grade	Type the locally assigned, three-character code for the pay grade.
Pay Type	Click ⌄ to select a of pay type code.
Hours	Type the number of hours authorized for this pay grade. When pay types 1, 2, and 4 are calculated as daily rates, the **Hours** field is left blank. When pay type 3 is calculated on an hourly pay rate, the **Hours** field requires a value.

The system populates the **Minimum** field with the lowest pay rate for this pay grade/pay type from the Midpoint NYR table.

Note: Each row can only be changed by a percent or dollar amount, not both, and if a row previously had a value entered in the **Amount Increase** column, and now a value is entered in

the **% Increase** column, the **Amount Increase** column will change to zero.

% Increase	Type the percentage of the increase.
Amt Increase	Type the dollar amount of the increase.
New Min	This field is calculated by the system.

The system populates the **Maximum** field with the highest pay rate for this pay grade/pay type from the Midpoint NYR table.

% Increase	Type the percentage of the increase.
Amt Increase	Type the dollar amount of the increase.
New Max	This field is calculated by the system.

The system populates the **Midpoint** field with the calculated midpoint pay rate for this pay grade/pay type from the Midpoint NYR table.

% Increase	Type the percentage of the increase.
Amt Increase	Type the dollar amount of the increase.
New Midpoint	This field is calculated by the system.
Max Pct Pay Inc	Type the maximum percentage allowable for the simulation.
Midpt Pct Pay Inc	Type the maximum midpoint percentage allowable for the simulation.
Max Inc/Dec Amt	This field is calculated by the system.
Midpnt Inc/Dec Amt	This field is calculated by the system.

❑ Click **Refresh Totals** to recalculate the new amounts when a new amount or percent is entered.

❑ Click **Save**.