



Select General Fund

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The General Funds lookup is used to select a general fund(s).

Select a general fund(s):

- The general funds(s) are listed in ascending order.
- To search for a specific general fund, begin typing the general fund/yr or description in the **Search** field. The list is automatically filtered to display the general funds(s) that contain the numbers or characters you have typed.
- When you locate the general fund you want to retrieve, select the corresponding check box and click **OK**. The lookup closes, and the field/parameter is populated with the selected general fund(s).
- Click **Cancel** to close the lookup without selecting a general fund.