

Select Organization Code

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The Organization Codes lookup is used to select one or more organization codes.

Select an organization code:

- The organization codes are listed in ascending order.
- To search for a specific organization code, begin typing the organzation code or description in the **Search** field. The list is automatically filtered to display the organization codes that contain the numbers or characters that you have typed.
- When you locate the organization code(s) to be included, select the corresponding check box and click **OK**. The lookup closes, and the field/parameter is populated with the selected organization code(s).
- Click **Cancel** to close the lookup without selecting an organization code.